



Buckeye Career Center
 Adult Education
 545 University Drive NE
 New Philadelphia OH 44663
 Phone: (330) 308-5720 / Fax: (330) 308-8958
 Toll Free: (800) 227-1665

Tuition Payment Agreement

This agreement certifies that the following Responsible Party

Signature:		Title:	
Company/Department:			
Billing Address:			
City:		State:	Zip
Phone:		P.O. Number:	

Will be responsible for tuition, books, and any related fees payable to Buckeye Career Center, Adult Education, 545 University Drive NE., New Philadelphia, Ohio 44663 for the following student:

Student's Information

Last Name:		First Name:		Middle Initial:	
Address:					
City:		State:		Zip:	
County:		Birthday:		Social Sec. #:	
Home Phone:		Cell Phone:		Work Phone:	
E-Mail Address:					

Course Name:	
Course Cost:	

Classes can only proceed if a minimum enrollment has been satisfied. If your student registers, her/she is expected to attend class. If the student must cancel, he/she must do so one week prior to the first class. If the student attends as little as one class, then withdrawals, his/her company/department shall be responsible for full payment.

As the authorized representative of the above company/agency, I authorize Buckeye Career Center to bill the above company/agency for the required amounts. I also understand that these fees must be paid in full prior to the halfway point of the course in order for the student to remain enrolled in the course.

I understand that the receipt of payment by Buckeye Career Center in no way guarantees that the student will pass the course, examinations or any State mandated test.

Responsible Party Signature:

Title:	Today's Date
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