

The Buckeye Career Center Board of Education held its regular meeting at 7:00 p.m. on Tuesday, September 20, 2011 in the Ken Kohl Conference Room. Roll call was as follows:

*Steve Brode	Eli Hochstetler	Dick Marshall
Mark Farnsworth	Wes Hostetler	Doug Peterman
Dave Frantz	Susan Kaschak	Francis Picchetti
*Led the Pledge of Allegiance		

Next Scheduled Meeting

The next scheduled meeting of the Buckeye Career Center Board of Education will be held, October 18, 2011 @ 7:00 p.m. in the Board Office Conference Room.

Student of the Month

Zane Burtscher, a senior in the Industrial Electricity program, has been named the Buckeye Career Center's September Student of the Month. Zane is on the honor roll and has perfect attendance. His instructor, Tim Septer, says that he is a "model student." Upon graduation he plans to attend college or immediately start his career. He is the son of Joe & Diana Burtscher of Newcomerstown and his home school is Indian Valley High School.

Administration Reports

Carla Cooper, Treasurer, gave a presentation on the five year forecast. Mr. Tom Hackenbracht, Principal, reported that the adult education program will be presenting several seminars regarding oil and gas leases. They will begin October 26. He invited anyone with an interest to attend. He also told the Board that adult education is seeking a grant for training in the oil and gas industry. The first training would be for roustabouts. The grant is targeted at unemployed workers and veterans. The first class would have 10-17 students. The grant will be awarded November 17, and if the grant is received, classes would begin December 1. Mr. Hackenbracht told the Board that if this is a successful adult education program it will be brought into the high school.

Minutes of Prior Board of Education Meeting

Kaschak moved and Farnsworth seconded to approve the minutes of the August, 2011 regular board meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Brode, abstained; Farnsworth, yes; Frantz, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Marshall, abstained; Peterman, yes; and Picchetti, yes. Motion carried.

Treasurer Consent Recommendations

The following items represent superintendent and treasurer recommendations for consent action by the Buckeye Career Center Board of Education:

Financial

Approve the financial reports and bank reconciliation for the month of August, 2011.

Approve the permanent appropriations as listed.

Approve the five year forecast.

Payment of Bills

Approve payment of bills and purchase orders as listed – August, 2011.

W. Hostetler moved and Picchetti seconded to approve the Treasurer Consent Agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Marshall, yes; Peterman, yes; and Picchetti, yes. Motion carried.

Superintendent Consent Recommendations

Personnel

Employ the following instructional staff as “Mentors” for new employees for the 2011-2012 school year; as per the negotiated agreement:

Mentors	New Teachers	Subject
Molly Mann	Megan Ervin	Math Instructor
Susan Hudson	Shannon Heffernan	Family Consumer Science
Doug Young	Megan Holmes	Intervention Specialist
Trent Edie	Alyssa Mitchell	Intervention Specialist
Evelyn Moody	Wendy Reed	Intervention Math
Barb Murphy	Amy Stauffer-McNutt	Business Office – Berlin
Kendra Yoder	Bobbi Thompson	Early Childhood
Susan Hudson	Barbara Waggoner	Family Consumer Science

Employ the following instructional staff as “student club advisors” for the 2011-2012 school year; as per the negotiated agreement:

- **BPA** – Business Professionals of America
 - Gail Sleighter
 - Suzette Dinger
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- **FCCLA** – Family Career & Community Leaders of America
 - Marcie James
 - Laura Feller
- **PROM Advisor**
 - Rick Strimbu
- **LEADERSHIP** - National Technical Honor Society Advisor
 - Ryan Irwin
 - Lisa Blake
- **FFA** – Future Farmers of America
 - Todd Kendle
 - Sharon Burdette

Employ Amy Stauffer-McNutt as the Business Office Instructor at Berlin; effective for the 2011-2012 school year on a one-year limited teaching contract; Class 2; Step 2.

Approve Deana Orr as a cafeteria substitute for the 2011-2012 school year; pending proper licensure and BCI/FBI clearances.

Employ the following adult education instructors for the 2011-2012 school year; pending proper BCI/FBI clearances:

Coleman, Scott.....	OPOTA Instructor
Cronebaugh, Steve.....	Heavy Equipment Instructor
Fatherlee, David.....	OPOTA Instructor
George, Timothy.....	OPOTA Instructor
Grafe, Nancy.....	Substitute Instructor
Moreland, William.....	Public Safety Instructor
Norris, Brooke.....	Phlebotomy Instructor
Worrell, Dave.....	Phlebotomy Instructor
Zaugg, Rob.....	Substitute Instructor

Approve the following individuals as teaching substitutes beginning with the 2011-2012 school year; pending proper licensure and BCI/FBI clearances:

- Valinda Bednarz
- Daniel Conkle

- Chelsea Lanzer
- Amy Stauffer-McNutt
- Lois Donehue

Employ the following substitute maintenance workers for the 2011-2012 school year; pending proper BCI/FBI clearance:

- Ryan Burrier
- April Miles

Contractual Agreements

Approve a contract with Buckeye Career Center School District to pursue the Nurse Aide Training and Competency Evaluation Program with:

- Hennis Care Center
- New Dawn Health Care Center

Approve movement on the salary schedule for the following individual who has met criteria according to the negotiated contract beginning with the 2011-2012 school year:

- Ms. Jean Owens (Guidance Counselor/Graduation Coach) Class III to Class IV.

Approve payroll step correction for Alyssa Mitchell, Intervention Specialist Instructor, from Class 2; Step 3 to Class 2; Step 4.

Adopt the attached board resolution (09.20.11.136) approving an agreement declaring an intent to cooperate with OME-RESA ITC to continue cooperative services for FY2012.

Miscellaneous

Accept the donation of an exam table for our Adult Education program. Donated by Union Physician Service, LLC – Marion Hillyer.

Approve the following Policies: (Supplemental #6 - #8)

- Credit Flexibility Policy – File: IGBM
- Credit Flexibility Project Format – File: IGBM-R
- Graduation Requirement Policy – File: IKF

Adopt the recommended curriculum entitled “Medication Administration in Ohio Schools” and is provided by the Ohio Department of Health. The following individuals are recommended for training to administer medication to students:

- Jay Davis
- Carol Buckey
- Kris Kinsey

Farnsworth moved and Marshall seconded to approve the Superintendent Consent Agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Marshall, yes; Peterman, yes; and Picchetti, yes. Motion carried.

Superintendent’s Report

- **Key Notes**
 - Change November 15th Board meeting to November 22nd
- **Key Dates**
 - Parent Teacher Conferences – October 3rd (4:30 – 8:15 p.m.)
 - DHO Blood Drive – October 6th (7:55 a.m. – 2:00 p.m.)

Mr. Bond, Superintendent, asked the Board to let him know if there was a problem with the November 22 date. The OSBA annual conference will be held on November 15. He also showed the Board alumni stickers that are being passed out at the fair. He said that we had a great alumni base, and he would like to continue with their support. He also said that there will be stickers made for supporters of Buckeye. He also told the Board

that there is a booth at the Tuscarawas County Fair. He also said that the committees for oil and gas leasing (Brode and Farnsworth) and satellites (Frantz, Picchetti and Kaschak) would be meeting shortly.

Buckeye Educational Association Representative

Rod Hasseman, BEA president, told the Board that they are completing their local recruiting process. He said that statewide they are working to defeat Issue 2.

Executive Session for the Compensation of a Public Employee

At 7:25 p.m. W. Hostetler moved and Picchetti seconded to move into executive session to consider the compensation of a public employee or official. All answered yes to roll call; motion carried.

The Board returned to regular session at 7:50 p.m.

Adjourn

Picchetti moved and Frantz seconded to adjourn to the next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, October 18, 2011 @ 7:00 p.m. in the Board Office Conference Room. All answered yes to roll call; motion carried.

_____ Supt. _____ Treas.