

The Buckeye Career Center Board of Education held its regular meeting at 7:00 p.m. on Tuesday, June 21, 2011 in the Media Center. Roll call was as follows

*Steve Brode	Bill Grandison	Susan Kaschak
Mark Farnsworth	Wes Hostetler	Dick Marshall
Dave Frantz		

\*Led the Pledge of Allegiance

## **REPORTS**

Mr. Brad Callender, Supervisor, updated the Board on the building. He told them that the chiller project has started, and it will be completed by the August deadline. Mr. Callender also praised the maintenance staff for the progress that they have already made in getting the building ready for the next school year. He also told the Board that Camp Intervention would be in the building next week. Also, eight SWAT teams will be using the building for training on June 24 and 25. Mr. Jay Davis, Assistant Director/Secondary Workforce, introduced two new staff members, Megan Ervin and Wendy Reed. Mrs. Julie Brinkman introduced Roberta Thompson. Mr. Davis also shared with the Board that there were eighteen changes to the student handbook. He also discussed adding a statement of liability to the handbook and all permission slips. Ms. VanFossen, VP/ Adult Workforce, distributed the adult education brochure for fall. She told the board that there were nine high school scholarships given for next year. She also talked about the ABLE/GED program. There will be classes at eight sites next year. They are also doing a Transitions math class with Kent State Tusc. The students are referred to the program by Kent. They are also starting a class at Stark State in Carrollton. She also told the Board that the adult ed consultants are still selling customized training. They are also doing online training. John Barr also did Compass testing for all of the high school students. She told the Board that adult Perkins funding had been increased for next year due to the increased enrollment in full-time programs. Adult education graduated 146 students from full time programs this June. She said there are currently 125 students enrolled for next year. Ms. VanFossen also reported that Algebra II has been added to independent study. She also said that letters have been sent to all students with past due accounts, saying that they will not be allowed to take any additional classes until the debt is paid in full. They have been receiving some payments.

## **MINUTES OF PRIOR BOARD OF EDUCATION MEETINGS**

W. Hostetler moved and Farnsworth seconded to approve the minutes of the May 3, 2011 special board meeting and the May 17, 2011 regular board of education meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, abstained; and Marshall, yes. Motion carried.

## **TREASURER AND SUPERINTENDENT CONSENT RECOMMENDATIONS**

The following items represent superintendent and treasurer recommendations for consent action by the Buckeye Career Center Board of Education:

### **Financial**

Approve the financial reports and bank reconciliation for the month of May, 2011.

Approve the transferring of the following from the general fund:

\$30,000.00	006	Lunchroom Fund
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Approve advancing and repaying the advances from the general fund (001). Also, grant permission to make minor adjustments for unexpected advances during the remainder of June, if necessary, and to present those changes at the July board meeting for approval:

\$120,000.00	011	Customer Service	House Project
\$28,334.00	501-9011	ABLE	Grant Funds
\$132,783.30	524-911Q+524	Perkins HS and	Grant Funds
<u>\$2,225.12</u>	949Q-590-9011	Adult Title	Anticipated Grant Reimbursement
\$283,342.42			

Adopt the temporary appropriations for the 2011-2012 school year as indicated on the enclosure. (See attachment)

Approve changing the plan year for health insurance coverage from October 1<sup>st</sup> to July 1<sup>st</sup> to coincide with the OME-RESA plan year.

Approve the following modifications to the 2010-2011 certificate of estimated resources as is necessary through this date, June 21, 2011. Also grant permission to make minor adjustments for unexpected expenditures during the remainder of June, if necessary, and to present those changes at the July board of education meeting for approval.

Fund		Revenue Increase/Decrease	Reason
006	Lunchroom	-\$29,000.00	Sale of lunches less than anticipated
008	Martha Henney Scholarship	-\$100.00	Interest rates lower than anticipated
009	Student Fees	-\$11,000.00	Lower receipts than anticipated revenues
011	Customer Service	+\$65,500.00	Higher revenue than anticipated revenues
012	Adult Education	+\$200,000.00	Higher tuition revenue
019	Martha Holding Jennings	+\$3,000.00	New grant award
200	Grant	+\$6,000.00	Student club revenues from sales projects
432	Student Activities	-\$2,000.00	Loss of State revenue
451	EMIS State Funding	+\$2,550.00	Additional State revenue
501	One-Net Connectivity	<u>+\$26,009.00</u>	Additional Award
	ABLE Grant	\$+260,959.00	

#### Payment of Bills

Approve payment of bills and purchase orders as listed – May, 2011.

#### Personnel

Employ Roberta (Bobbi) Thompson as a high school early childhood instructor; effective for the 2011-2012 school year on a one-year limited teaching contract; Class IV; Step six; and pending proper BCI/FBI clearances and licensure.

Employ Megan Ervin as a high school mathematics instructor; effective for the 2011-2012 school year on a one-year limited teaching contract; Class III; Step four; and pending proper BCI/FBI clearances and licensure.

Employ Wendy Reed as a high school intervention math specialist; effective for the 2011-2012 school year on a one-year limited teaching contract; Class I; Step Zero; and pending proper BCI/FBI clearances and licensure.

Approve the following maintenance shift workers as per the terms of the negotiated contract for the 2011-2012 school year:

- Paula Carter                      Second Shift
- Robert Wood                      Third Shift

Employ the following summer maintenance workers from June 1 through August; pending proper BCI/FBI clearance:

- Doug Young                      Grounds
- Ashley Thompson              Technology
- Linda Miles                      Custodial
- April Miles                      Custodial
- Ian Picchetti                      Custodial
- Richard Dayton                  Custodial
- Zach Boggs                      Custodial
- Jared Beitzel                    Custodial
- Keith Carter                      Custodial
- Daniel Brick                      Custodial
- Jonathon Miller                  Custodial

Approve the following staff for extended service for the 2011-2012 school year as per the terms of the negotiated agreement:

- Nancy Alam                      2 days
- Krista Albright                  30 days
- Steve Bender                    20 days
- Sharon Burdette                  12 days
- Tina Bernardi                    20 days
- Dawna Compton                  2 days
- Kelley Chapman                  17 days
- Johnny Davis                    3 days
- Jane Donehue                    7 days
- Bruce Hanna                    6 days
- Jennifer Hindman                  20 days
- Susan Hudson                    3 days
- Todd Kendle                    18 days
- Chris McCoury                    8 days
- Tia McCoury                    10 days
- Gayle Mann                      5 days
- Barbara Murphy                  9 days
- Tim Northrop                    3 days
- John Oliver                      21 days
- Jean Owens                      20 days
- Mike Recktenwalt                  7 days
- Scott Ripley                      5 days
- Susan Sattler                    8 days
- Terry Thompson                  3 days
- Chadd Wallick                    10 days
- Kay Wise                         20 days

Accept the teaching resignation of Rich Rausch as ABLE/ESOL instructor effective June 3, 2011.

Accept the teaching retirement resignation of Mary Jo Williams as Work and Family satellite teacher housed at Garaway Local School District; effective June 30, 2011.

Approve the substitute instructor listing for the 2011-2012 school year; pending proper BCI/FBI clearance and licensure as follows:

- James Armstrong
- Berlinda Artzer-Gordon
- Robert Bollon
- Rhonda Boot
- Trevor Buehler
- Jeanette Chapman
- Roy Cherry
- Joe Childers
- Gerry Clendening
- Kevin Cochenour
- Becky Compton
- Ashley Cox
- Dale Denham
- Duane Dungee
- George Eberwine
- Rebecca Eichel
- Dan Evans
- John Friscat
- Eileen Furniss
- Thomas Gallagher
- Mike Griffin
- Jeff Gyurku
- Carolyn Hager
- Amanda Haney
- Edward Henry
- Linda Jordan
- Thomas Langford
- Susan Mandator
- Krista Manfull
- Julie Menefee
- Lori Moody
- Brian Myers
- Chandra Myers
- Elyse Myers
- Ardath Nigro
- John Pierson
- Peggy Price
- Mike Price
- Bob Raber
- Andrew Richard
- Keith Rowlands
- Korey Shank
- Michael Spies
- John Starkey
- Kathleen Steuernagel

- Randall Stevens
- Kim Stull
- Peter Sweitzer
- James Torgler
- Leatrice Tremba
- Amy Warren
- Bonnie Warren
- Harry Watkins
- Margery Wherley
- Robert Wilsterman
- Joan Wolf

Approve the adult education instructor listing for the 2011-2012 school year; pending proper BCI/FBI clearance and licensure as follows:

- |                        |                             |
|------------------------|-----------------------------|
| • Debbie Barr          | Computer Instructor         |
| • John Barr            | HRD Consultant              |
| • Jim Baxter           | Course of Study             |
| • Kendall Bick         | Public Safety Instructor    |
| • Sandra Bodnar        | Medical Careers Coordinator |
| • Bob Bollon           | Forklift Instructor         |
| • Sam Brown            | Course of Study             |
| • Barb Chew            | Financial Aid Assistant     |
| • Allen Daugherty      | Fire Coordinator            |
| • Jay Fisher           | EMS Coordinator             |
| • Deb Fishley          | Motorcycle Instructor       |
| • John Fockler         | Course of Study             |
| • Bob Gasser           | GED Chief Examiner          |
| • Cathy Gustafson      | Motorcycle Instructor       |
| • Al Henry             | Motorcycle Instructor       |
| • Kelsie Henry         | Summer Help                 |
| • Julie Menefee        | Course of Study             |
| • Jennifer Mulvaney    | Fire and GED Examiner       |
| • Loren Parson         | Public Safety Instructor    |
| • Cheryl Ramos         | Transitions Coordinator     |
| • Candyce Roos         | Motorcycle Instructor       |
| • Jeffry Roos          | Motorcycle Instructor       |
| • Michael Rubino       | Course of Study             |
| • Robert J. Snyder II  | Public Safety Instructor    |
| • Robert J. Snyder III | Public Safety Instructor    |
| • Vickie Swaldo        | Adult Education Secretary   |
| • Lindsey Thompson     | Summer Help                 |
| • Wesley Tucke         | Public Safety Instructor    |
| • Steven Wright        | Public Safety Instructor    |
| • Darrel Uppole        | Motorcycle Instructor       |
| • Rob Zaugg            | Motorcycle Instructor       |
| • Sue Caton            | Aide                        |
| • Debbie Immel         | GED/ABLE Coordinator        |
| • Elaine Miller        | ABLE Link Secretary         |
| • Berhline Rose        | ABLE Instructor             |
| • Rosemary Russell     | ABLE Instructor             |
| • Amy Stauffer-McNutt  | ABLE Instructor             |
| • Sharon Stocker       | ABLE Instructor             |
| • Lisa Swigert         | ABLE Instructor             |
| • Erin Wheeler         | ABLE Instructor             |

## **Contracts**

Approve a contract for special education services between East Central Educational Service Center/ New Philadelphia, Ohio and Buckeye Career Center for the 2011-2012 school year in the amount of \$86,531.89. These services include the following:

- ISS/Behavior Management Specialist
- Spanish Instructor
- Attendance Services
- Social Services
- Alternative School (Excess costs only based upon district participation)

Approve a contract for the employment of interim superintendent for the Buckeye Joint Vocational School District between Roger Bond and Buckeye Career Center for the month of July 2011.

Approve the Local Professional Development Committee for the 2011-2012 school year and payment as per the negotiated contract as follows:

- Jay Davis
- Alan Furner
- Kathy Greenwich
- Robert LaFollette
- Rod Hasseman
- David Imer

## **Miscellaneous**

Approve Service and Fee Structure for OME-RESA Core Services and Optional Services as adopted by the OME-RESA Board of Directors on April 28, 2011.

Approve the following secondary courses of studies:

- Outdoor Power Equipment
- GRADS – Graduation, Reality, and Dual Role Skills

Adopt the textbook entitled: “Algebra and Trigonometry for College Readiness” by Margaret Lial and John Hornsby; published by Addison-Wesley.

Adopt the textbook entitled: “Floriculture Designing and Merchandising” by Charles Griner; published by Delmar Cengage Learning.

Adopt the textbook entitled: “Introductory Horticulture” by Charroll L. Shry, Jr. and Edward Reiley; published by Delmar Learning.

Approve the following high school handbooks; effective for the 2011- 2012 school year:

- High School “Code of Student Conduct”

Accept the donation of a “machinist toolbox” from Don Miller of Sherrodsville for use in the precision machining program.

Accept the teaching resignation of Bryan Raach as intervention specialist effective August 8, 2011. Bryan has accepted an administrative position with

Conotton Valley Union School District

Kaschak moved and Grandison seconded to approve the superintendent and treasurer consent agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, yes; and Marshall, yes. Motion carried.

**SUPERINTENDENT’S REPORT**

Dr. Paul Hickman, Superintendent, told the Board that the committees for the Project 2010 Strategic Plan Update, are still reviewing how the committees connect with each other. He told the Board that the staff has done an excellent job on the plan. He said that the plan will need Board approval. He recommended that the Board act quickly. Dr. Hickman also asked the Board to review the handout of the 2012-2013 budget, including legislative issues. He said that there are some changes that have been made since he received this information, but it was still very informative.

**KEY DATES:**

- Summer Work Hours (7:00 – 4:00 p.m.) M-Thur. beginning June 6 through August 12, 2011; Building closed on Fridays.

**BOARD MEMBER REMARKS**

Mr. Frantz, from New Philadelphia, said that they have hired a new middle school principal. They have settled with OAPSE and their administration. Mr. Marshall, from Garaway, told the board that they are looking for a Treasurer. Their Treasurer is retiring December 31. Mr. Brode, from Newcomerstown, said that have reached an agreement with their teachers and are still working with OAPSE.

**ADJOURN**

Marshall moved and Farnsworth seconded to adjourn to the next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, July 19, 2011 @ 7:00 PM in the Board Office Conference Room. All answered yes to roll call; motion carried.

\_\_\_\_\_ Pres. \_\_\_\_\_ Treas.

