

The Buckeye Career Center Board of Education held its regular meeting at 7:00 p.m., Tuesday, September 20, 2010 in the Ken Kohl Room. Roll call was as follows:

Steve Brode	Eli Hochstetler	Dick Marshall
Mark Farnsworth	Wes Hostetler	Doug Peterman
Dave Frantz	Susan Kaschak	*Francis Picchetti
Bill Grandison	Bonnie Little	

### **INTRODUCTION OF GUESTS**

Steve and Kris Kerper are the host parents of two foreign exchange students, Venus Kardar of Norway and Vera Langendoen of the Netherlands. Venus is enrolled in law enforcement and Vera is enrolled in culinary arts. Vera thanked everyone for allowing her to go to school at Buckeye. Her dream is to stay a year in the United States. She is hoping that she can learn more about herself from the experience. Venus also thanked everyone for allowing her to have this experience. She said that she loves Ohio. She also likes that people show interest in getting to know her. Mrs. Kerper also thanked the Board for giving the girls this opportunity.

Alan Furner, Supervisor, introduced John Oliver as the Tuscarawas County Farm Bureau's "Educator of the Year." Mr. Oliver teaches our Natural Resources program. Mr. Furner said that he and Mr. Callender nominated Mr. Oliver because of the great job he does in the classroom. He is always teaching, when he is interacting with the students. Mr. Oliver told the Board that it is fun to educate students that want to learn. His students just competed in the District 8 FFA contest and finished first. Of the ten students from the region that will participate in the state, eight of them are Buckeye students.

### **STUDENT OF THE MONTH**

Tom Hackenbracht, High School Principal, introduced Tiffany Dennison as the student of the month. She is a senior enrolled in Diversified Health Occupations. Her parents are Robert and Amber Dennison. Tiffany's home school is Tuscarawas Valley High School. Tiffany represented Ohio in the National Skills USA competition in Kansas City this past June. She finished sixth in medical assisting. She participates in softball at Tusky Valley.

### **PRESENTATION**

Mr. Jack Pottmeyer, of MKC Associates, reported to the Board that a H.B. 264 project would not be feasible for Buckeye. He distributed a spreadsheet containing information regarding the projects that MKC sees as necessary. The Board then discussed different financing options available for the project. It was the consensus of the Board that the project be funded locally. They do not wish to use the Ohio School Facilities Commission funding. The Board scheduled a work session for October 4, 2010 at 6:00 p.m. in the Board room to discuss the project.

## **REPORTS**

Carla Cooper, Treasurer, reported on the five year forecast. Kathy Greenwich, Assistant Superintendent, told the board that the students participated in various activities for the first ten days of school. A canned food drive was held, with the proceeds going to various food pantries in the community. The staff participated in a fund raiser for Muscular Dystrophy. Staff members donated cash so that they could wear jeans. This raised \$151. There was also a fundraiser during the teacher in-service that raised \$156 for United Way. Erin VanFossen, Adult Workforce Director, said that the full-time classes had collected teddy bears for the annual Teddy Bear Run. They collect 115 bears plus various other items the children could use while in the hospital. The adult education enrollment is down from last year, but is still above average. They are currently offering on-line courses from six institutions. Motorcycle Ohio will now be run through adult ed.

## **COMMUNICATION/CORRESPONDENCE**

- Landscaping thank you business letter from Curtis Seward
- Ohio Board of Nursing letter of Provisional Approval Status
- Thank you card from Schoenbrunn Community Moravian Church

## **EXECUTIVE SESSION**

At 8:40 p.m. Farnsworth moved and Brode seconded to move into executive session for the sole purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, compensation, investigation of charges/complaints with respect to a public employee or official. All answered yes to roll call; motion carried.

The Board returned to regular session at 9:28 p.m.

## **MINUTES OF PRIOR BOARD OF EDUCATION MEETING**

Brode moved and Kaschak seconded to approve the minutes of the August, 2010 regular board meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, Kaschak, yes; Little, yes; Marshall, yes; Peterman, abstain; Brode, yes; and Picchetti, abstain. Motion carried.

## **TABLE BOARD POLICIES JHCD AND JHCD-R**

Frantz moved and Farnsworth seconded to table Board policies JHCD and JHCD-R until the next meeting. Board members questioned the language stating that only the school nurse could administer medicine. They would like the policy to include anyone that is trained to have the ability to administer the medicine. All answered yes to roll call; motion carried.

## **TREASURER AND SUPERINTENDENT CONSENT RECOMMENDATIONS**

The following items represent superintendent and treasurer recommendations for consent action by the Buckeye Career Center Board of Education:

### **Financial**

Approve the financial reports and bank reconciliation for the month of August, 2010.

Approve the permanent appropriations as listed.

Approve the five year forecast for fiscal years 2011 thru 2015.

### **Payment of Bills**

Approve payment of bills and purchase orders as listed – August, 2010.

### **Personnel**

Employ the following instructional staff as “Mentors” for new employees for the 2010-2011 school year; as per the negotiated agreement:

<b>Mentors</b>	<b>New Teachers</b>	<b>Subject</b>
• Molly Mann	Christine Little	Intervention Specialist
• Barb Murphy	Krista Albright	Ag Instructor – Hiland
• Chadd Wallick	Adam Ziadeh	Ag Instructor – Carrollton
• Kendra Yoder	Laura Feller	Social Studies
• Robert LaFollette	Jeff Newsome	Auto Collision

Employ the following instructional staff as “student club advisors” for the 2010-2011 school year; as per the negotiated agreement:

- **FFA** – Future Farmers of America
  - Todd Kendle
- **BPA** – Business Professionals of America
  - Nancy Alam
  - Melissa Kiehl
- **Skills USA**
  - Alan Furner
  - Kay Wise
- **FCCLA** – Family Career & Community Leaders of America

- Marcie James
- Mike Starlin
- **PROM Advisor**
  - Rick Strimbu
- **LEADERSHIP and NTHS** – National Technical Honor Society Advisor
  - Bryan Raach

Employ Thomas Locker on a one year classified contract as a part-time custodial/maintenance position; effective September 20, 2010 through June 30, 2010; pending proper BCI/FBI clearances. Mr. Locker will be placed on the classified salary schedule Class II; Step 0.

Approve Paula Carter for maintenance shift leader stipend according to the negotiated agreement; effective for the 2010-2011 school year.

Approve two days of extended service for Tim Sheehy for training and assistance with new CAD software installation on July 22 and August 4, 2010; as per the negotiated agreement.

Approve two additional days of extended service for Kelley Chapman for attending state and national SKILLS USA competitions on April 25, 2010 and June 20, 2010; as per the negotiated agreement.

Approve the following list of substitute instructors; effective for the 2010-2011 school year; pending proper licensure and BCI/FBI clearances:

- Anna Guthrie
- Jerrod Martin
- Amy Warner
- Elyse Myers
- Ashley Cox
- James Armstrong
- Robert Wilsterman
- Lori Crim

Employ Jerrod Martin as an instructional aide for one of our autistic students for the 2010-2011 school year; for up to 15 hours per week; Step 0; pending proper BCI/FBI clearances.

Employ Milo Baker as the substitute aide for one of our autistic students for the 2010-2011 school year; Step 0; pending proper BCI/FBI clearances.

Employ the following adult education instructors for the 2010-2011 school year; pending proper BCI/FBI clearances:

- Kimberly Fisher                      Substitute
- John Fockler                            Auto Body Instructor
- Susan Metcalf                          Computer Instructor
- April Ernst                              ABLÉ Instructor
- Elaine Miller                            ABLÉ/Link Assistant
- James Myers                            Self Defense Instructor
- Rob Rectanus                           ABLÉ Instructor

Approve instructor Debbie Walko’s request for Family Medical Leave for up to twelve (12) weeks; effective September 14, 2010.

### **Contractual Agreements**

Approve a contract with Buckeye Career Center and the East Ohio Educational Service Center for utilizing Anna Guthrie as a Spanish teacher for the 2010-2011 school year at Buckeye CC working with our students in Spanish I – III coursework; pending proper BCI/FBI clearances. This contract is written not to exceed \$9,000.

### **Miscellaneous**

Approve the following Adult Education Course of Studies; effective for the 2010-2011 school year:

- Medical Insurance, Coding, Terminology & Transcription
- Medical Assisting

Approve the following board of education policies:

- JECBA                                      Admission of Exchange Students
- JECBA-R                                    Admission of Exchange Students
- JFCF                                        Hazing & Bullying  
(Harassment, Intimidation & Dating Violence)
- JFCF-R                                      Hazing & Bullying  
(Harassment, Intimidation & Dating Violence)

Accept with appreciation the following donations:

- \$200.00 donation from the Tuscarawas County Farm Bureau in honor of John Oliver as “Agriculture Educator of the Year”
- \$500.00 donation from Mr. & Mrs. Joe Barile to the Landscaping Department as a thank you for a job well done

- Crash-WriteR computer estimating program for Auto Collision from Applied Computer Resources / Toms River, New Jersey.

W. Hostetler moved and Marshall seconded to approve the superintendent and treasurer consent agenda recommendations. Roll call was as follows: Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, Kaschak, yes; Little, yes; Marshall, yes; Peterman, yes; Brode, yes; and Picchetti, yes. Motion carried.

### **ADOPT BOARD GOALS FOR 2010-2011 SCHOOL YEAR**

Kaschak moved and Little seconded to adopt the attached Buckeye Board of Education's Goal resolution #09.21.10.129 as listed for the 2010-2011 school year.

#### **Theme: A Strong Vision Equates to a Positive Focus on Excellence**

##### **I. Building Renovation (Design Implementation)**

- a. Continue to work with MKC and Baird to complete the construction documents and to creatively fund the renovation project.
- b. At some point, consult and work with "bond counsel" to prepare legal paperwork for the entire process.
- c. Coordinate "phasing" of educational spaces.
- d. Determine KEY infrastructure needs and replacement timelines with renovation planning (i.e. phone system, HVAC, plumbing, etc.)

##### **II. Curriculum and Assessment**

- a. Emphasize "academic content standards" and "national labor/credentialing standards."
- b. Continue academic "curricula mapping" to align all ODE and national CORE standards.
- c. Strengthen, define, and align our "CTE flex-credit" policies and administrative procedures with our associate feeder high schools.
- d. Continue conversion of CTE programs to "tech prep programs" as ODE required by 2013.
- e. Encourage and promote strong participation in "Student Organizations" and competitions at all levels (local, state, and/or national competitions).
- f. Bolster our "student wellness" and "positive incentive" programs for students.

##### **III. Strategic Planning and Analysis**

- a. Administer the district-wide self assessment for ODE – Perkins evaluation.
- b. Assess the effectiveness of our marketing plan for the district.
- c. Enhance the process of teaching and learning for administrators.

- d. Host community business and industry advisory board for building renovation update.
- e. Author a new five year “strategic plan” outlining district initiatives.

Kaschak moved and Little seconded to approve the board goals. Roll call was as follows: Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, Kaschak, yes; Little, yes; Marshall, yes; Peterman, yes; Brode, yes; and Picchetti, yes. Motion carried.

### **SUPERINTENDENT’S REPORT**

- **KEY DATES**

- October 1<sup>st</sup> – DHO Blood Drive
- October 4<sup>th</sup> – Parent Teacher Conferences (4:30 – 8:15 p.m.)
- October 9<sup>th</sup> – BCC Car, Truck & Tractor Show

### **OTHER BUSINESS**

Peterman moved and Frantz seconded to participate in a traffic study, with the City of New Philadelphia and KSU Tuscarawas. The cost to Buckeye will be \$1,777.50. All answered yes to roll call; motion carried.

### **ADJOURN**

Frantz moved and Marshall seconded to adjourn to the next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, October 19, 2010 @ 7:00 PM in the Board Office Conference Room. All answered yes to roll call; motion carried.

\_\_\_\_\_ Pres. \_\_\_\_\_ Treas.