

The Buckeye Career Center Board of Education held its regular meeting at 7:11 p.m. on Tuesday, December 21, 2010 in the Ken Kohl Room. Roll call was as follows:

|                 |                |                    |
|-----------------|----------------|--------------------|
| Steve Brode     | Bill Grandison | Bonnie Little      |
| Mark Farnsworth | Wes Hostetler  | *Francis Picchetti |
| Dave Frantz     | Susan Kaschak  |                    |

\*Led the Pledge of Allegiance

### **STUDENT OF THE MONTH**

Jay Davis, Assistant Director, introduced Ike Mann as the Student of the Month. He is a senior enrolled in precision machining. Ike is the son of Don and Molly Mann. Ike will graduate from Canton McKinley High School. Molly is one of our high school mathematics instructors. At Buckeye, Ike participates in the National Honor Society, Leadership, tour guides, and he was on the prom court last year. He is also a four year letterman in tennis. Ike is employed at the Timken Tech Center. He plans to attend Stark State College.

### **PRESENTATION**

Kathy Greenwich, Assistant Superintendent, presented the following retirees with a certificate.

- Barb Chew – Adult Education Student Services Coordinator
- Nila Eklund – Technology Coordinator

### **COMMUNICATION/CORRESPONDENCE**

- ODE Compliance letter with secondary CT&E Workforce Development
- ODE Compliance letter with Carl Perkins Act of 2006 – Career Technical Planning District FY 2007 self assessment with rules and regulations
- ODE School Menus Initiative plan approval

### **MINUTES OF PRIOR BOARD OF EDUCATION MEETING**

Kaschak moved and Little seconded to approve the minutes of the November 16, 2010 regular board meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, yes; Little, yes; and Picchetti, yes. Motion carried.

### **TREASURER AND SUPERINTENDENT CONSENT RECOMMENDATIONS**

The following items represent superintendent and treasurer recommendations for consent action by the Buckeye Career Center Board of Education:

## Financial

Approve the financial reports and bank reconciliation for the month of November, 2010.

Approve the following fund changes:

|       |                    |                |                                |
|-------|--------------------|----------------|--------------------------------|
| • 413 | Adult Full-Service | + \$ 50,000.00 | New Award                      |
| • 451 | T-Line             | + \$ 2,000.00  | New Award                      |
| • 501 | ABLE               | - \$ 5,712.04  | Carryover / Previous Year      |
| • 524 | Carl Perkins       | - \$ 9,372.18  | Reduction of Original<br>Award |
| ===== |                    |                |                                |
|       |                    | \$ +36,915.78  | Total                          |

Transfer the following funds:

- \$ 25,000 from 001 (General) to 413-9011 (Adult Full-Service)
- \$ 400 from 001 (General) to 461-9011 (High Schools That Work)

## Payment of Bills

Approve payment of bills and purchase orders as listed – November, 2010.

## Personnel

Accept Nila Eklund's retirement resignation as Technology Coordinator; effective December 31, 2010.

Approve Melissa Long's request for maternity leave beginning tentatively January 17, 2011 for six weeks.

Employ the following individuals as substitute instructors; effective for the remainder of the 2010-2011 school year; pending proper licensure and BCI/FBI clearances:

- James D. Torgler
- Duane Dungee

Employ Robert Wheeler as a substitute maintenance worker; effective January 1, 2011 for the remainder of the 2010-2011 school year; pending BCI/FBI clearances.

Accept the resignation of Megan Zimmerman as assistant superintendent's secretary; effective January 1, 2011 to take a new position in adult education.

Employ Megan Zimmerman as Adult Education Student Services Coordinator; effective January 1, 2011 thru June 30, 2012; as per the adopted administrative salary schedule.

Employ the following adult education instructors for the remainder of the 2010-2011 school year; pending proper BCI/FBI clearances:

- Nancy Alam                      Secretarial Examiner
- Eric Blatz                        Spanish Instructor
- Bob LaFollette                Machining Instructor
- Rachael Morrow            Pharmacy Technician
- Taonie Stead                    Computer Instructor
- John Wheeler                 Tech Aide – Adult Education

### **Contractual Agreements**

Approve a contract between Buckeye Career Center and Educational Consortium for Telecommunications Savings; Newton, Pennsylvania for handling the processing of our E-Rate services for fiscal year 2011-2012.

### **Miscellaneous**

Approve the following program course of studies on a 30 day review period; pending final approval in January 2011:

- Outdoor Power Equipment – Adult Education
- Cosmetology – Secondary

Approve the following program course of studies as listed:

- Office Technology – Adult Education
- Automotive Technology – Secondary
- Automotive Collision – Secondary
- Precision Machining – Secondary
- Equine – Secondary

W. Hostetler moved and Farnsworth seconded to approve the superintendent and treasurer consent agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, yes; Little, yes; and Picchetti, yes. Motion carried.

## **DEBBIE WALKO'S REQUEST FOR ADDITIONAL LEAVE**

Brode moved and W. Hostetler seconded to approve Debbie Walko's request for additional time for an unpaid medical leave of absence through the end of the 2010-2011 school year; pending her ability to return to work. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, yes; Little, yes; and Picchetti, yes. Motion carried.

## **SUPERINTENDENT'S REPORT**

- Merry Christmas!! Please pick up your gift after the meeting.
- Reminder: Board Member Terms Expiring December 2010:
  - Dover – Mr. Doug Peterman
  - New Philadelphia – Mr. David Frantz
  - Newcomerstown – Mr. Steven Brode
  - Strasburg – Mr. Wes Hostetler
- **KEY DATES**
  - Christmas Break – December 20 – 31<sup>st</sup>; No School

## **EXECUTIVE SESSION FOR THE PURCHASE OF PROPERTY AND PERSONNEL**

At 7:25 p.m. Farnsworth moved and W. Hostetler seconded to move into executive session for the purpose of considering the purchase of property and for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, compensation, investigation of charges/complaints with respect to a public employee or official. All answered yes to roll call; motion carried.

The Board returned to regular session at 9:45 p.m.

## **PURCHASE OF LAND AT KENT COVE**

Frantz moved and Grandison seconded to approve the terms of the purchase agreement with the following change: "Lot #6405; Lot #6412; Lot #6413; Lot #6414; Lot #6415. Seller will guarantee water, sewer, gas, electric, phone and cable are available and in working order. The gas is not complete as of 12/31/10 however it has been paid for and the seller will guarantee it will be available. Buyer understands they are responsible for any/all tap on fees." The Board authorizes the treasurer to issue payment for said property; provided the seller accepts the terms of the purchase agreement. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; W. Hostetler, yes; Kaschak, yes; Little, yes; and Picchetti, yes. Motion carried.

**PRESIDENT PRO TEM**

Brode moved and W. Hostetler seconded to appoint Francis Picchetti as the President Pro Tem for the organizational meeting. All answered yes to roll call; motion carried.

**ADJOURN**

Brode moved and W. Hostetler seconded to adjourn to the next organization meeting scheduled for January 5, 2011 at 7:00 in the Board Office Conference Room immediately followed by a special session. The BCC Board of Education's regular meeting is scheduled for January 18, 2011 at 7:00 p.m. in the Board Office Conference Room. All answered yes to roll call; motion carried.

\_\_\_\_\_ Pres. \_\_\_\_\_ Treas.