

The Buckeye Career Center Board of Education met held its regular meeting at 7:00 p.m., on Tuesday, November 16, 2010 in the Ken Kohl Room. Roll call was as follows:

Steve Brode

Eli Hochstetler

Bonnie Little

Mark Farnsworth

Wes Hostetler

Dick Marshall

Dave Frantz

Susan Kaschak

\*Francis Picchetti

Bill Grandison

\*Led the Pledge of Allegiance

### **STUDENT OF THE MONTH**

Katie Zbuka is the November student of the month. She is a Senior enrolled in Cosmetology. Katie is the daughter of Patrick and Jennifer Zbuka. Katie's home school is Tusky Valley Local School District. She is a tour guide and an ambassador for Buckeye. Katie plans on going to New York City when she graduates.

### **REPORTS**

Kathy Greenich, Assistant Superintendent, reported that Buckeye's newsletter would soon be mailed to all homes in the District. She asked the Board for any suggestions that they may have for marketing instead of the newsletter. She also told the Board that tours are being conducted for next year's prospective students. While these students are at Buckeye our current students will be job shadowing and visiting colleges. There also is an open house for next year's students on November 18. There are currently over 50 students enrolled for next year. Tom Hackenbracht, HS Principal, showed the Board the article that was in the Times-Reporter about the Precision Machine program. He also distributed the results of the High Schools That Work survey. He told the Board that he was pleased with the results. Parent/Teacher conferences will be held November 22.

### **COMMUNICATION/CORRESPONDENCE**

- Thank you letter from Twin City Christian Service Center, Inc.
- Selected Enacted Legislation and Budget Update – OMERESA
- Letter from ODE that Buckeye is in compliance with their assessment for Carl Perkins funds.

### **EXECUTIVE SESSION TO CONSIDER THE PURCHASE OR PROPERTY**

At 7:20 p.m. Marshall moved and Little seconded to move into executive session to consider the purchase of property for public purposes. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E, Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Little, yes; Marshall, yes; and Picchetti, yes. Motion carried.

The Board returned to regular session at 7:51 p.m.

### **MINUTES OF PRIOR BOARD OF EDUCATION MEETING**

Grandison moved and Marshall seconded to approve the minutes of the October 6, 2010 special board meeting and October 19, 2010 regular board meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, abstained; Little, yes; Marshall, yes; and Picchetti, yes. Motion carried.

### **TREASURER AND SUPERINTENDENT CONSENT RECOMMENDATIONS**

The following items represent superintendent and treasurer recommendations for consent action by the Buckeye Career Center Board of Education:

#### **Financial**

Approve the financial reports and bank reconciliation for the month of October, 2010.

#### **Payment of Bills**

Approve payment of bills and purchase orders as listed – October, 2010.

#### **Personnel**

Accept Barb Chew's retirement resignation as Adult Education Student Services Coordinator; effective December 31, 2010.

Employ Scott Minor as Thursday night in-school suspension monitor on an as needed basis for the 2010-2011 school year at \$50.00 per day.

Employ Sharon Burdette as co-advisor for the FFA – Future Farmers of America for the 2010-2011 school year; as per the terms of the negotiated agreement.

Approve the following list of substitute instructors; effective for the 2010-2011 school year; pending proper licensure and BCI/FBI clearances:

- Rhonda Jarvis Boot
- Ardath Nigro
- John Starkey
- Ed Henry

- Chandra Myers

Employ the following adult education instructor for the 2010-2011 school year; pending proper BCI/FBI clearances:

- |                   |                                |
|-------------------|--------------------------------|
| • David Cimperman | OPOTA Instructor               |
| • Jim Westfall    | Public Safety Instructor       |
| • Cindy Mathews   | Substitute for Adult Education |

### **Contractual Agreements**

Approve an agreement between Buckeye Career Center Adult Education and Hondros College for delivery of on-line courses for the 2010-2011 school year.

### **Miscellaneous**

Approve the addition of a new “base pay” column on the administrative salary schedule along with proposed Factor Tables for “Adult Education Student Services Coordinator as follows:

2010-2011 Base Pay = \$37,614.00

Factors:

- |                              |                                    |
|------------------------------|------------------------------------|
| • Academic Training          | <u>Add</u> “Less than a BA” = .000 |
| • Position Responsibility    | .150                               |
| • Student/Staff Supervision  | .075                               |
| • Administrative Experience  | Same as current schedule           |
| • Beyond Work Day Activities | .005                               |

Approve the attached job description for Adult Education “Student Services Coordinator.”

Approve the following program course of studies on a 30 day review period pending final board approval in December:

- Office Technology – Adult Education
- Automotive Technology – Secondary
- Automotive Collision – Secondary
- Precision Machining – Secondary
- Equine – Secondary

Kaschak moved and Little seconded to approve the superintendent and treasurer consent agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E, Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Little, yes;

Marshall, yes; and Picchetti, yes. Motion carried.

### **SUPERINTENDENT'S REPORT**

- Happy Thanksgiving!!
- Christmas Dinner – December 21, 2010 at 5:30 p.m. in BCC Cafeteria
- Carl Perkins Self-Study Assessment – December 1, 2010
- Strategic Planning – Update
- Board Member Terms Expiring December 2010:
  - Dover – Mr. Doug Peterman
  - New Philadelphia – Mr. David Frantz
  - Newcomerstown – Mr. Steven Brode
  - Strasburg – Mr. Wes Hostetler

Dr. Hickman, Superintendent, told the Board that strategic planning is underway. He said that Buckeye is doing the process without outside consultants. There have been eight priority areas identified. He said that there will be a completed action plan that will identify priorities, define how they will be measured and by whom they will be measured. The plan will be for a five year cycle. He invited the board members to attend any of these meetings that they would like. He felt that there has been good participation by the staff.

- **KEY DATES**
  - New Student Open House Nov. 18<sup>th</sup> @ 5:30 – 7:30 pm
  - Thanksgiving Break – November 25 – 29<sup>th</sup>; No School
  - Christmas Break – December 20 – 31<sup>st</sup>; No School

### **BOARD MEMBER DISCUSSION**

Mr. Hostetler, from Strasburg, said that he had attended a session at the Capital Conference regarding social media between students and staff. He asked what steps Buckeye uses to monitor this. Mr. Callender, Supervisor, said that the students have no access to this while they are at school.

### **ADJOURN**

Kaschak moved and Marshall seconded to adjourn to the next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, December 21, 2010 @ approximately 7:00 PM in the Board Office Conference Room immediately following the BCC Board of Education's Christmas dinner. All answered yes to roll call; motion carried.

\_\_\_\_\_ Supt. \_\_\_\_\_ Treas.