

RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

**Regular Meeting**

Held: Tuesday 7:00 p.m.

August 15, 2017

THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, AUGUST 15, 2017 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, DAVID FRANTZ, RANDY LONGACHER, CYNDY HOST, WES HOSTETLER, DICK MARSHALL, DAN PESTA, FRANCIS PICCHETTI AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT- SUPERINTENDENT, CHERYL PRITTS - TREASURER AND FRANK POLEN - DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, MATT FOCKLER - H.S. PRINCIPAL, ALAN FURNER - SUPERVISOR, JULIE BRINKMAN - SUPERVISOR AND TRENT EDIE - SUPERVISOR.

**BOE MEMBERS ABSENT:**

KYLE MILLER

**President Brode led in the Pledge of Allegiance**

**APPROVAL OF AGENDA:**

Mrs. Host moved and Mr. Bowdish seconded to approve the agenda to include the July 2017 Minutes (Exhibit 5) and the Lease with the City of New Philadelphia (Exhibit 7) requested by Mr. Alsept.

Ayes: Bowdish, Brode, Frantz, Longacher, Host, Hostetler, Marshall, Pesta, Picchetti and Tritt

Nays: None

Abstain: None

Motion Carried: 10-0

**PRINCIPAL REPORT**

Matt Fockler updated the BOE on graduation requirements for the class of 2018

**MINUTES OF PRIOR MEETING:**

Mrs. Host moved and Mr. Picchetti seconded the approval of the July 18, 2017 Regular BOE Minutes as presented.

Ayes: Bowdish, Brode, Frantz, Longacher, Host, Hostetler, Marshall, Pesta, Picchetti and Tritt

Nays: None

Abstain: Frantz

Motion Carried: 9-0

**TREASURERS RECOMMENDATIONS:**

Mr. Tritt moved and Mr. Bowdish seconded the following Treasurer recommendations:

- a. Financial**
  - 1. Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of July, 2017. (Exhibit #1)
  - 2. Approve the FY18 Permanent Appropriations & Revenue Adjustments (Exhibit #2)
  
- b. Miscellaneous**
  - 1. Approve Guarantee Trust Life Insurance Company as provider for 2017-2018 Ohio Student Accident Insurance Program; effective August, 2017. (Exhibit #3)

Ayes: Bowdish, Brode, Frantz, Longacher, Host, Hostetler, Marshall, Pesta, Picchetti and Tritt

Nays: None

Abstain: None

Motion Carried: 10-0

**SUPERINTENDENT RECOMMENDATIONS:**

Mr. Picchetti moved and Mr. Hostetler seconded a motion to approve the following Superintendent recommendations:

- a. Personnel**
  - 1. *2017-2018 High Substitutes*
    - Monte Ball
    - Jamie Beaver
    - Rhonda Byers, RN
    - Barbara Davis
    - Pam Dummermuth, RN
    - Richard Farrell
    - Amy Fogle
    - Beth Goodwin, RN
    - Karen Miller
    - Stephanie Levengood
    - Kevin Roth
    - Krista Vissat, RN

2. **2017-2018 Extended Service**
  - Jeffrey Blakley 20 days (Fifth Quarter)
  - Todd Bonvechio 5 days
  - Heather Coletti 10 days
  - Jamie Garber 1 day
  - Laura Logan 20 days (Fifth Quarter)
  - Tim Northrop 5 days
  - Amy Stauffer-McNutt 1 day
  - Bruce Vandall 3 days
  
3. **2017-2018 Cafeteria Substitutes**
  - Nancy Scaffidi
  
4. **2017-2018 Adult Education Instructors**
  - Mike Beechy Public Safety Instructor
  - Rob Beitzel Operations Instructor
  - Sam Brown HVAC Instructor
  - Lindsay McQueen Dental Instructor
  - Reuben Miller Public Safety Instructor
  - Angela Mongiardo Substitute Instructor
  - Nick Myers Apprenticeship Instructor
  - Nick Myers Industrial & Engineering Instructor
  
  - Brian Pfeiffer Computer Technology Instructor
  
  - Brian Rafferty Public Safety Instructor
  - Barbara Shugart Computer Technology Instructor
  
  - Jeffrey Warner Industrial & Engineering Instructor
  
5. **Adult Education Resignation**
  - David Kinsey HVAC Instructor
  
6. **Approve 2017-2018 Classroom Consultants**
  - Heather Gribble Early Childhood
  - Veronica Spidell Early Childhood

**b. Contracts**

1. **New & Revision Policy Adoption (Exhibit #4)**
  - DJC Revision Bidding Requirements

● JN*	Revision	Student Fees, Fines, Charges
● IGBL*	Revision	Parent/Family Involvement
● IGBI*	Revision	English Learners
● EF/EFB*	Revision	Food Services Management
● DN	Revision	School Properties Disposal
● DJF	Revision	Purchasing Procedures
● DID*	Revision	Inventories
● DI	Revision	Fiscal Accounting &
	Reporting	
● DECA	Revision	Administration of Federal Grant
	Funds	
● LEC*	Revision	College Credit Plus
● KJ	Revision	Advertising in Schools
● KJR	New	Advertising in the Schools
● KGB	Revision	Public Conduct on District
	Property	
● JFC*	Revision	Student Conduct
● IL*	Revision	Testing Programs
● IGCH*	Revision	College Credit Plus
● GBCB*	Revision	Staff Conduct
● AA*	Revision	School District Legal Status
● JGE*	Revision	Student Expulsion
● JGD*	Revision	Student Suspension
● JG*	Revision	Student Discipline
● JF	Revision	Student Rights
		Responsibilities
● JEDA*	Revision	Truancy
● JEDR*	Revision	Student Absences & Excuses
● JED*	Revision	Student Absences & Excuses
● EFG*	Revision	Student Wellness Plan
● BBBA	Revision	Board Member Qualifications
● FF	New	Naming New Facilities
● FFR	New	Naming New Facilities
● AC*	Revision	Nondiscrimination
● ACA/ACAA*	Revision	Nondiscrimination on Basis
		of Sex/Sexual Harassment
● ACAR/ACAAR*	Revision	Nondiscrimination on Basis of
		Sex/Sexual Harassment
● ECAC*		New Campus
		Safety & Security Reports
● IIBH	Revision	District Websites
● JEC	Revision	School Admission
● JECAA*	Revision	Admission of Homeless
	Students	
● JECAAR*	Revision	Admission of Homeless
	Students	

- JFCF\* Revision Hazing & Bullying
- JFCFR\* Revision Hazing & Bullying
- JFG\* Revision Interrogations & Searches
- JFGR\* Revision Interrogations & Searches
- JHCB\* Revision Immunizations
- JO\* Revision Student Records
- JOR\* Revision Student Records

2. ***Approval of New Course***

- PLTW Engineering: Computer Integrated Manufacturing (CIM) (Exhibit #5)

3. ***2017-2018 Adult Education Handbook*** (Exhibit #6)

4. ***Lease Agreement City of New Philadelphia*** (Exhibit #7)

c. **Miscellaneous**

1. ***Donations***

- Miscellaneous electrical supplies to our Electrical Systems Technology Program from Cable Manufacturing, Bolivar, Ohio.
- 2004 Chevy Colorado to our Auto Technology Program from Brad & Emily Harsh, Amsterdam, Ohio.
- 1995 Cadillac STS to the Auto Technology Lab from Mark & Kathy Burrier of Strasburg, Ohio.

2. ***Certificate of Recognition from AEP Ohio*** (Exhibit #8)

Ayes: Bowdish, Brode, Frantz, Longacher, Host, Hostetler, Marshall, Pesta, Picchetti and Tritt

Nays: None

Abstain: None

Motion Carried: 10-0

**Mr. Polen, Director of Curriculum/Instruction and Adult Education updated the BOE on the following:**

- New Teacher Orientation
- Teacher In-Service

**Mr. Alsept, Superintendent updated the BOE on the following:**

- Mr. Alsept updated the BOE on CTPD Internship/Mentorship Program

## COMMITTEE REPORTS

### FACILITIES COMMITTEE:

Mr. Brode informed the BOE that the water/sewer extension project is completed and the service center addition project is one week ahead of schedule.

### ADJOURNMENT:

Mrs. Host moved and Mr. Hostetler seconded to adjourn the meeting at 7:24 p.m.

Ayes: Bowdish, Brode, Frantz, Longacher, Host, Hostetler, Marshall, Pesta, Picchetti  
and Tritt

Nays: None

Abstain: None

Motion Carried: 10-0

Cheryl Pritts

Cheryl Pritts, Treasurer



Steve Brode, President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY, SEPTEMBER 19, 2017 AT 7:00 P.M., IN THE BUCKEYE CAREER CENTER CAFETERIA.