

RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

**Regular Meeting**

Held: Tuesday 7:00 p.m.

May 16, 2017

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THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, MAY 16, 2017 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, DAVE FRANTZ, CYNDY HOST, WES HOSTETLER, RANDY LONGACHER, DICK MARSHALL, KYLE MILLER, DAN PESTA, FRANCIS PICCHETTI, AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT-SUPERINTENDENT, CHERYL PRITTS - TREASURER, FRANK POLEN - DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, JAY DAVIS - H.S. PRINCIPAL, JULIE BRINKMAN - ASST. PRINCIPAL, TRENT EDIE - ASST. PRINCIPAL.

**BOE MEMBERS ABSENT:**

NONE

**President Brode led in the Pledge of Allegiance**

**APPROVAL OF AGENDA:**

Mr. Bowdish motioned and Mr. Hostetler seconded to approve the agenda with the following exceptions:

Mrs. Host requested to pull Mr. David Lautenschleger out of the listing of the Superintendent Consent Recommendations #VII (a) (3) for a separate vote.

Mr. Alsept requested an "Addendum of the Regular Board of Education Meeting" (these items are in reference to VII Superintendent Consent Recommendations (a) and (c)) to be included in the "Consent Agenda"

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, Host and Brode

Nays: None

Abstain: None

Motion Carried: 11-0

**INTRODUCTION GUESTS/RECOGNITION:**

**Introduction Guests/Recognition:**

- *High School Student of the Month*  
**Shariyah Mansuri - Medical Assisting Senior/Claymont High School**

**Frank Polen, Director of Curriculum, Instruction & Adult Education**

- ***Adult Education Student of the Month***  
**Kristina Gilmore - Medical Assisting**

**Jay Davis, Assistant Principal**

- ***HOSA National Qualifier***  
**Mason McKewon - Interviewing Skills**  
Exercise Science/Indian Valley

- ***FCCLA National Qualifiers***  
**Nadine Stewart - Advocacy**  
Teaching Professions/Indian Valley

**Patty Snyder - Advocacy**  
Teaching Professions/Tusky Valley

- ***BPA National Qualifiers***  
**Alex Glazer - Computer Security**  
Computer Tech Prep/Claymont

**Madeline Smith - Banking & Finance**  
CBI/Garaway

**Parliamentary Procedure Team - Berlin Business Academy**

Kenny Beachy  
Josh Garber  
Joann Mast  
Jeremy Miller  
Cara Troyer  
Zach Troyer  
Darrin Yoder  
Kenny Yoder

**Fundamental Word Processing - Berlin Business Academy**

Josh Garber

**Start-Up Enterprise Team - Berlin Business Academy**

Treva Beachy  
Jeremy Miller  
Cara Troyer

**MINUTES OF PRIOR MEETING:**

Mr. Picchetti moved and Mrs. Host seconded the approval of the April 18, 2017 regular minutes as presented.

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, Host and Brode

Nays: None

Abstain: Miller

Motion Carried: 10-0

**TREASURER'S RECOMMENDATIONS:**

Mr. Longacher moved and Mr. Bowdish seconded the following Treasurer recommendations:

**a. Financial:**

1. Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of April, 2017. (Exhibit #1)
2. Approve 2017-2018 Health Insurance Rates (Exhibit #2)
3. Approve the Five Year Forecast.- Emailed to BOE Members on 5/16/17 and hard copied to them at the BOE Meeting.
4. Approve Appropriation Adjustments as presented. (Exhibit #3)

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, Host and Brode

Nays: None

Abstain: None

Motion Carried: 11-0

**SUPERINTENDENT'S RECOMMENDATIONS:**

Mr. Longacher moved and Mr. Marshall seconded a motion to approve the following Superintendent recommendations:

**a. Personnel**

**1. *New Certified Hires for 2017-2018***

- Heather Coletti, Marketing
- Randall Patrick, Welding (*pending FBI/BCI check*)
- Emily Frantz, English Language Arts
- Scott Swaldo, Ag & Diesel Mechanics Instructor East Holmes Satellite; *pending FBI/BCI*

2. **2016-2017 Adult Education Hires**

- Jeff Brown
- Devin Brown

*Both hired as Adult Education HVAC-R Instructors  
(retro date April 19, 2017)*

3. **Certified Contract Renewals**

**One Year 2017-2018**

- Aimee Brown
- Jeremy Burdick
- Shyanne Carroll
- Travis Edie
- Jamie Garber
- Tina Graebing
- David Lautenschleger – Pulled for separate vote.
- Laura Logan
- Tia McCoury
- Natasha McGraw
- Victoria Moore
- Brian Myers
- Brad Pfeiffer
- Jennifer Robinson
- Christopher Rufenacht
- Jeri Steinmetz
- Kenneth Stocker
- Bruce Vandall

**Three Year 2017-2020**

- Brenda Belknap
- Kelly Luneborg
- Tiffany Stanley
- Amy Stauffer-McNutt
- Daniel Stotzer
- Nicole Zurcher

**Five Year 2017-2022**

- Kelley Chapman
- Dawna Compton
- Kim Fisher

- Christine Little
- Tyrone Miller
- Jeff Newsome
- John Resh
- Richard Strimbu
- Terry Thompson
- Shannon Wigfield

4. ***Classified Contract Renewals 2017-2018***  
**Continuing**

- Heather Coletti
- Tim Septer

**Cafeteria Part Time**

- Linda Miles
- Tami Mitchell
- Michele Myers
- Carol Nedrow
- Tammy Parks
- Libby Pasquinelli
- Daphne Reichman
- Amanda Valdez

**Paraprofessionals**

- Holly Baburek - Culinary Arts Paraprofessional
- Rita Bihari - Early Childhood Preschool Aide

5. ***Approve Extended Service***

- **Jamey Harlan** **6 days**  
*HOSA National Convention in Orlando, Florida*
- **Melissa Long** **5 days**  
*FCCLA National Convention in Nashville, TN*
- **David Lautenschleger** **10 days**  
*Special Education Coordinator*

6. ***Summer Workers***

- Holly Baburek
- Drew Beitzel
- Donald Braun
- Gracie Carlisle
- Joseph Compton

- Kodi Deluca
- Courtney Emler
- Josephine Feik
- Arthur Hill
- Joy Leindecker
- Maverick Meeks
- Tami Mitchell

7. ***Resignations***

- Carol Buckey, Attendance Secretary; effective July 1, 2017.
- Heather Coletti, High School Secretary; effective July 31, 2017.

8. ***Non-Renewal Classified Contracts; effective June 30, 2017.***

- Christine Barnhart - Intro to Nursing Aide
- Kevin Roth - Construction Technology/Hiland Satellite Aide

9. ***Non-Renewal Adult Education Contracts; effective June 30, 2017.***

**Registration Assistant**

- Vickie Swaldo

**Consultants**

- John Barr
- John Allen Daugherty
- Jay Fisher
- Cheryl Ramos
- Fred Smith

**Financial Aid Assistant**

- Barb Chew

**Career Development Instructors**

- Mickey Bache
- Devin Brown
- Jeff Brown
- Candy Fisher
- Nancy Grafe
- Dave Kinsey

- Julie Menefee
- Angela Mongiardo
- Sandra Moss
- Steve Rosenberry
- Fred Smith
- Don Young
- Alan Zimmerman

#### **Test Proctors**

- Suzette Dinger
- Nate Hackenbracht
- Jennifer Mulvaney
- Vickie Swaldo

#### **OPOTA Instructors**

- Dan Altieri
- Joe Ball
- Jeff Bogue
- Gary Blevins
- Robert Budgake
- Philip Carr
- Eric Changet
- Richard Coleman
- Richard Coner
- Daniel Cuckler
- Terry Curry
- David Dobbins
- Tim George
- Eric Houze
- Ron Johnson
- Dennis Lee
- James Myers
- Luke Pace
- Ryan Pearson
- Dan Reed
- Joe Skinner
- Fred Smith
- Jerry Snay
- Jeffrey Urban
- Chuck VanCamp
- Kenneth VanHorn

- Richard Wells
- Kyle Weygandt
- Patrick Williams

**10. *Approve Maternity Leave***

- Megan Kreinbihl, Intervention Specialist; effective August 17, 2017 - October 2, 2017.
- Laura Logan, Agriculture Education Carrollton Satellite; effective August 18, 2017 - October 13, 2017.

**11. *Approve High School Substitute 2016-2017***

- Ronald Garabrandt, Jr.
- Kristin Vissat
- Jennifer Stutzman

**b. *Contracts***

**1. *Award Contract Bid to Gor-Con Construction for Service Center Addition for amount of \$809,429.00 (Exhibit #4)***

**2. *Approval of High School Textbook/Curriculum***

- Simmers DHO Health Science Updated 8th Edition; ISBN-13: 978-1-3055-0951-1
- Simmers DHO Health Science Updated 8th Edition; ISBN-13: 978-1-3055-0965-8
- Curren's Math for MEDS; Dosages & Solutions 11th Edition; ISBN-13: 978-1-1115-4091-3

**c. *Miscellaneous***

**1. *Donations***

- Accept the donation of (1) John Deere push lawnmower and (1) Lawn Boy push lawnmower for our Outdoor Power Equipment Technology Program from Kathleen Endres of Dover.
- Accept the donation of a LNS Quick Load Bar Feeder; Serial #24211-97 and #19619-96 from Allied Machine.

**2. *2017-2018 Student Handbook (Exhibit #5)***

**3. *2017-2018 Student Fees (Exhibit #6)***

**4. *Holmes County Enterprise Zone Program Notification***



- Krestview Woodcraft, Ltd. (operating business) & Krestview Real Estate, Ltd. (holding company) (Exhibit #7)

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, Host and Brode

Nays: None

Abstain: None

Motion Carried: 11-0

**Mr. Frantz moved and Mr. Bowdish seconded a motion to approve to renew a one year contract year 2017-2018 for Mr. David Lautenschleger:**

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, and Brode

Nays: Host

Abstain: None

Motion Carried: 10-1

**Mr. Polen. Director of Curriculum/Instruction and Adult Education updated the BOE on the following:**

- Displaced worker opportunities

**Mr. Alsept, Superintendent updated the BOE on the following:**

- Enrollment Update
- Buckeye Foundation Awards Ceremony

**ADJOURNMENT:**

Mr. Picchetti moved and Mrs. Host seconded a motion to adjourn the meeting at 7:25 p.m.

Ayes: Bowdish, Frantz, Hostetler, Longacher, Marshall, Miller, Pesta, Picchetti, Tritt, Host and Brode

Nays: None

Abstain: None

Motion Carried: 11-0

Cheryl Pritts

Cheryl Pritts, Treasurer

  
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Steven Brode, President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY JUNE 20, 2017 IN THE BUCKEYE CAREER CENTER CAFETERIA.