

RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

Regular Meeting

Held: Tuesday 7:00 p.m.

December 20, 2016

THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, DECEMBER 20, 2016 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, CYNDY HOST, WES HOSTETLER, RANDY LONGACHER, DICK MARSHALL, KYLE MILLER, FRANCIS PICCHETTI, MIKE POZDERAC AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT–SUPERINTENDENT, CHERYL PRITTS - TREASURER, FRANK POLEN – DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, JULIE BRINKMAN – ASST. PRINCIPAL, TRENT EDIE – ASST. PRINCIPAL.

BOE MEMBERS ABSENT:

DAVID FRANTZ

President Host led in the Pledge of Allegiance

APPROVAL OF AGENDA:

Mr. Alsept requested the last page of Exhibit 1 be moved to Exhibit 2. Mr. Picchetti motioned and Mr. Brode seconded to approve the agenda with Mr. Alsept's request.

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 10-0

INTRODUCTION GUESTS/RECOGNITION:

- **Trent Edie, Assistant Principal**
 - **Student of the Month:**
Wesley Vanfossen - Welding Senior, Ridgewood High School

- **Frank Polen, Director of Curriculum, Instruction & Adult Education**
 - **Student of the Month:**
Cheryl Probert - Medical Assisting Student

MINUTES OF PRIOR MEETING:

Mr. Marshall moved and Mr. Brode seconded the approval of the November 22, 2016 minutes as presented.

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 10-0

TREASURERS RECOMMENDATIONS:

Mr. Bowdish moved and Mr. Marshall seconded the following Treasurer recommendations:

a. Financial

1. Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of November, 2016. (Exhibit #1)
2. Approve FY17 Revenue/Appropriation Adjustments (Exhibit #2)

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 10-0

SUPERINTENDENT RECOMMENDATIONS:

Mr. Picchetti moved and Mr. Hostetler seconded a motion to approve the following Superintendent recommendations:

a. Personnel

1. ***Approve Adult Education Hires for 2016-2017***
 - Lance Winstel Public Safety Instructor
 - Heidi Sammons Health Occupations Instructor
2. ***Maternity Leave***
 - Wendy Meese, Intervention Specialist, beginning April 24, 2017 through June 2, 2017.
3. ***High School Substitutes 2016-2017***
 - Kara Beachy
 - Mary Lorson

- Brenda Rippeth
- Owen Robinson

4. ***Extended Service***
 - Bill Alexander Reading Festival –retro to 11/7/16
5. ***Approve New High School Employment 2016-2017***
 - Ron Millanti Law Enforcement/OPOTA
6. ***Hiring of Adult Education Secretary***
 - Jennifer Spies – effective 1/1/17

b. Contracts

1. ***Workforce & Economic Development Training Agreement***
between Stark State College and Buckeye Career Center. (Exhibit #3)

c. Miscellaneous

1. ***Donations***
 - Accept donation of 975 lbs of materials from Allied Machine & Engineer Corp. to our Precision Machine Lab.
 - Accept donation of a 2003 Ford Explorer to the Auto Technology Program from Steve and Brenda Rippeth.

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 10-0

Mr. Polen. Director of Curriculum/Instruction and Adult Education updated the BOE on the following:

- Updated report card/Assessments

Mr. Alsept, Superintendent updated the BOE on the following:

- Career Tech Board of Education - update

EXUCTIVE SESSION:

It was moved by Mr. Bowdish and seconded by Mr. Pozderac to move into executive session to discuss personnel. The BOE moved into executive session at 7:19 pm.

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt
and Host,
Nays: None
Abstain: None
Motion Carried: 10-0

President Host reconvened the meeting at 7:26 pm

ADJOURNMENT:

Mr. Hostetler moved and Mr. Miller seconded to adjourn the meeting at 7:28 p.m.

Ayes: Bowdish, Brode, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt
and Host,
Nays: None
Abstain: None
Motion Carried: 10-0

Cheryl Pritts

Cheryl Pritts, Treasurer

Cyndy Host, President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON THURSDAY JANUARY 12, 2017 WITH THE ORGANIZATIONAL MEETING BEGINNING AT 7:00 P.M. IMMEDIATELY FOLLOWING WILL BE THE REGULAR MEETING, IN THE BUCKEYE CAREER CENTER CAFETERIA.