

RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

**Regular Meeting**

Held: Tuesday 7:00 p.m.

November 22, 2016

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THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, NOVEMBER 22, 2016 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, DAVID FRANTZ, CYNDY HOST, WES HOSTETLER, RANDY LONGACHER, DICK MARSHALL, KYLE MILLER, FRANCIS PICCHETTI, MIKE POZDERAC AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT – SUPERINTENDENT, BECKY MARSH – ASSISTANT TREASURER, FRANK POLEN – DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, JAY DAVIS – H.S. PRINCIPAL AND JULIE BRINKMAN – ASST. PRINCIPAL.

**BOE MEMBERS ABSENT:**

NONE

**President Host led in the Pledge of Allegiance**

**APPROVAL OF AGENDA:**

Mr. Hostetler motioned and Mr. Picchetti seconded to approve the agenda as presented.

Ayes: Bowdish, Brode, Frantz, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 11-0

**INTRODUCTION GUESTS/RECOGNITION:**

- **Jay Davis, Principal**
  - **Student of the Month:**  
*Hali Mehok, Senior in the Early Childhood Program; Claymont High School*
  
- **Julie Brinkman, Assistant Principal**
  - **Student Recognition:**  
*Victoria Hughes, Senior in the Performing Arts Program; Tuscarawas Valley High School. Victoria won the High School Essay Contest from the Tuscarawas Literacy Coalition "One Book, One Community" initiative.*

**Justin Miller, Senior in the Landscape & Turf Management Program; Dover High School. Justin received first place in the Cost Estimating Event of the Ohio Nursery & Landscape Association Ohio - High School Olympics at the Ohio State University - ATI in Wooster.**

- **Frank Polen, Director of Curriculum, Instruction & Adult Education**
  - **Student of the Month:**  
**Amanda Leggett, Medical Office & Billing Specialist**

**MINUTES OF PRIOR MEETING:**

Mr. Brode moved and Mr. Bowdish seconded the approval of the October 18, 2016 minutes as presented.

Ayes: Bowdish, Brode, Frantz, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 11-0

**TREASURERS RECOMMENDATIONS:**

Mr. Marshall moved and Mr. Picchetti seconded the following Treasurer recommendations:

- a. **Financial**
  - 1. Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of October, 2016. (Exhibit #1)

Ayes: Bowdish, Brode, Frantz, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 11-0

**SUPERINTENDENT RECOMMENDATIONS:**

Mr. Pozderac moved and Mr. Bowdish seconded a motion to approve the following Superintendent recommendations:

- a. **Personnel**
  - 1. **High School Substitutes 2016-2017**
    - Rita Lahmers
    - James Leslie
    - Stephanie Levengood

- Erich A. Keitz
2. **Adult Education Hires for 2016-2017**
    - David Dobbins - OPOTA Instructor; effective October 29, 2016.
  3. **Thursday Night School Monitor 2016-2017**
    - Aimee Brown
  4. **Volunteer 2016-2017**
    - James Sleighter - Medical Assisting Chaperone
  5. **Extended Service**
    - Mike Starlin                      1 Day
- b. **Miscellaneous**
1. **Donations**
    - Accept a donation of \$100.00 from Larry Russell of Domino's Pizza in Dover to SkillsUSA, our student club.

Ayes: Bowdish, Brode, Frantz, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt and Host,

Nays: None

Abstain: None

Motion Carried: 11-0

**Mr. Polen. Director of Curriculum/Instruction and Adult Education updated the BOE on the following:**

- Demonstrated the new Adult Education Kiosk to the BOE

**Mr. Alsept, Superintendent updated the BOE on the following:**

- **Strategic Plan Report**
- **School Board Notification for North Star Metals Mfg., Inc./Daron Properties, LLC Enterprise Zone Agreement (Exhibit #2)**
- **Organizational Meeting – January 12, 2017**

**ADJOURNMENT:**

Mr. Marshall moved and Mr. Brode seconded to adjourn the meeting at 7:33 p.m.

Ayes: Bowdish, Brode, Frantz, Hostetler, Longacher, Marshall, Miller, Picchetti, Pozderac, Tritt  
and Host,  
Nays: None  
Abstain: None  
Motion Carried: 11-0

Cheryl Pritts  
Cheryl Pritts, Treasurer

Cyndy Host  
Cyndy Host, President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY, DECEMBER 20, 2016 AT 7:00 P.M., IN THE BUCKEYE CAREER CENTER CAFETERIA. THE BOE CHRISTMAS DINNER WILL TAKE PLACE AT 5:30 P.M., BEFORE THE BOE MEETING.