

## RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

**Regular Meeting**

Held: Tuesday 7:00 p.m.

July 19, 2016

---

THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, JULY 19, 2016 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, DAVID FRANTZ, KYLE MILLER, WES HOSTETLER, RANDY LONGACHER, DICK MARSHALL, FRANCIS PICCHETTI, MIKE POZDERAC AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT- SUPERINTENDENT, CHERYL PRITTS - TREASURER, FRANK POLEN - DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, JAY DAVIS - H.S. PRINCIPAL, JULIE BRINKMAN - ASST. PRINCIPAL, TRENT EDIE - ASST. PRINCIPAL AND ALAN FURNER - ASST. PRINCIPAL

**BOE MEMBERS ABSENT:**  
CYNDY HOST

**Vice-President Brode led in the Pledge of Allegiance**

### **APPROVAL OF AGENDA:**

Mr. Picchetti moved and Mr. Pozderac seconded to approve the agenda and to exclude Mickey Bache from the agenda, under Item 7 of the Superintendent's Consent Recommendations, as requested by Mr. Alsept.

Ayes: Bowdish, Frantz, Miller, Hostetler, Longacher, Marshall, Picchetti, Pozderac, Tritt and Brode,

Nays: None

Abstain: None

Motion Carried: 10-0

### **INTRODUCTION GUESTS/RECOGNITION**

**Mr. Alsept introduced Mr. Tom Applegate, Executive Director of the Ohio Association of Career Technical Superintendents to present the Buckeye Career Center Strategic Plan. Mr. Applegate spent approximately 20 minutes going through the strategic plan.**

### **MINUTES OF PRIOR MEETING:**

Mr. Hostetler moved and Mr. Marshall seconded the approval of the June 21, 2016 minutes as presented.

Ayes: Bowdish, Frantz, Miller, Hostetler, Longacher, Marshall, Picchetti, Pozderac, Tritt and Brode,

Nays: None  
Abstain: None  
Motion Carried: 10-0

**TREASURERS RECOMMENDATIONS:**

Mr. Hostetler moved and Mr. Bowdish seconded the following Treasurer recommendations:

**Financial:**

- Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of June, 2016. (Exhibit #1)
- Approval of Multi Vendor Purchase Orders in Excess of \$60,000 (Exhibit #2)

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti, Pozderac and Tritt

Nays: None  
Abstain: None  
Motion Carried: 10-0

**ADJOURN TO EXECUTIVE SESSION:**

Mr. Picchetti moved and Mr. Pozderac seconded to move into executive session to discuss the appointment, employment or compensation of an employee. The Board moved into executive session at 7:26 p.m.

Ayes: Bowdish, Frantz, Miller, Hostetler, Longacher, Marshall, Picchetti, Pozderac, Tritt and Brode,

Nays: None  
Abstain: None  
Motion Carried: 10-0

**VICE-PRESIDENT BRODE RECONVENED THE MEETING AT 8:08 P.M.**

**SUPERINTENDENT RECOMMENDATIONS:**

Mr. Hostetler moved and Mr. Bowdish seconded a motion to approve the following Superintendent recommendations:

**Personnel:**

**1. *Approve Salary Schedule Movement:***

- Brenda Belknap, Intervention Specialist; Class III to Class IV
- Megan Kreinbihl, Intervention Specialist; Class II to Class III
- Tyrone Miller, Math Teacher; Class I to Class II
- Brian Myers, Welding Instructor; Class II to Class III

2. ***Resignation of High School Employment***  
Adam Hall, Special Education Coordinator; effective July 31, 2016.
3. ***Approve New Employment 2016-2017 School Year***  
(pending background checks)
  - David Lautenschleger, Special Education Coordinator
  - Travis Edie, Intervention Specialist
4. ***2016-2017 Extended Service***
  - David Lautenschleger                      10 days
5. ***Approve 2016-2017 Student Activity Advisors***
  - **Leadership Council:**  
Aimee Brown  
Tina Graebing
6. ***2016-2017 OX Stipends:***
  - Brad Pfeifer                      Ag & Diesel Mechanics
  - Jeff Newsome                      Auto Collision
  - Brad Fisher                      Auto Technology
  - Amy Stauffer-McNutt              Business Academy/Berlin-East Holmes
  - Chris Rufenacht                    Commercial Truck Technology
  - Tim Sheehy                      Computer Assisted Drafting
  - William Alexander                Computer Tech Prep
  - Jamie Garber                      Construction Satellite/Berlin
  - Dawna Compton                    Cosmetology
  - Natasha McGraw                    Cosmetology
  - Mike Starlin                      Culinary Arts
  - Jeri Steinmetz                      Custodial Service/Building Maintenance
  - Bobi Thompson                    Early Childhood Education
  - Ryan Irwin                      Energy Operations
  - Jamey Harlan                      Exercise Science
  - Sharon Burdette                    Floriculture
  - Scott Ripley                      Food Processing
  - Deb Ganyard                      Hospitality/Facility Care
  - David Imer                      HVACR
  - Jeremy Burdick                    Electrical Systems Technology
  - Kelley Chapman                    Introduction to Nursing
  - Bruce Vandall                      Landscaping
  - James Myers                      Law Enforcement
  - Todd Bonvechio                    Masonry
  - Gail Sleighter                      Medical Assisting
  - John Oliver                      Natural Resources
  - John Resh                      Outdoor Power Equipment
  - Chris McCoury                      Pharmacy Tech
  - Bob LaFollette                      Precision Machining
  - Melissa Long                      Professional Teaching

- Brian Myers                      Welding I
- Bruce Finnicum                  Welding II

**7. Approve 2016-2017 Adult Education Instructors:**

Career Development Instructors:

- Fisher, Candy                      Medical Assisting Instructor
- Grafe, Nancy                      Medical Billing & Office Instructor
- Menefee, Julie                    Cosmetology Instructor
- Mongiardo, Angela              Dental Assisting Instructor
- Moss, Sandra                      Medical Assisting Instructor
- Rosenberry, Steve              Heavy Equipment Instructor
- Smith, Fred                        OPOTA Coordinator
- Young, Don                        Heavy Equipment Instructor
- Zimmerman, Alan                Utility Line Worker Instructor

Part-Time Instructors (as needed)

- Atwood, Dana                      Google Instructor
- Baker, Aaron                      Public Safety Instructor
- Ball, Joe                            OPOTA Instructor
- Barker, Dave                      Power Equipment Instructor
- Barr, Deborah                    Keyboarding Instructor
- Barr, Deborah                    Substitute Instructor
- Beckley, Justin                  Public Safety Instructor
- Begue, Jeff                        OPOTA Instructor
- Bergstrom, Kathleen            Computer Instructor
- Bick, Kendall                      Public Safety Instructor
- Blackburn, Rob                  Public Safety Instructor
- Blake, Bob                        Welding Instructor
- Blatz, Eric                        Spanish Instructor
- Budgake, Robert                OPOTA Instructor
- Burwell, Brad                    Public Safety Instructor
- Cabbage, Kathy                  Phlebotomy Instructor
- Campbell, Orvis                OPOTA Instructor
- Carr, Philip                        OPOTA Instructor
- Changet, Eric                    OPOTA Instructor
- Clark, Roger                      Public Safety Instructor
- Clendening, Gerry              Substitute Instructor
- Coleman, Richard                OPOTA Instructor
- Conkle, Daniel                    Industrial Electric Instructor
- Conkle, Daniel                    Apprenticeship Instructor
- Conklin, Jon                      Photography Instructor
- Cunningham, James            Apprenticeship Instructor
- Crile, Joeleen                    Furniture Instructor
- Curry, Terry                      OPOTA Instructor
- Demuth, Jennifer                Zumba Instructor
- Dennison, James (J.R.)        Public Safety Instructor
- Dine, William                    Apprenticeship Instructor

● Dine, William	House Wiring Instructor
● Dinger, Suzette	Computer Instructor
● Dinger, Suzette	Substitute Instructor
● Dittfeld, Brian	Computer Instructor
● Dunn, Steve	Apprenticeship Instructor
● Fawcett, Randall	Financial Instructor
● Finnicum, Bruce	Welding Instructor
● Fisher, Candy	Substitute Instructor
● George, Tim	OPOTA Instructor
● Goodwin, Cortney	Floral Instructor
● Grafe, Nancy	Substitute Instructor
● Grossman, Dee	Sign Language Instructor
● Hardesty, Sue	Culinary Instructor
● Henry, Melissa	Phlebotomy
● Horton, James	Public Safety Instructor
● Houze, Eric	OPOTA Instructor
● Hughes, Kasi	Phlebotomy Instructor
● Johnson, Chris	Writing Instructor
● Johnson, Ron	OPOTA Instructor
● Keener, Aaron	Public Safety Instructor
● Kenney, Amy	Computer Instructor
● Lautzenheiser, Lawrence, Jr.	Substitute Instructor
● Lee, Dennis	OPOTA Instructor
● Limbacher, Joshua	CAD Instructor
● Lynch, Shawn	Public Safety Instructor
● Marculitias, Virginia	Spanish Instructor
● McCoury, Chris	STNA Coordinator
● McCoury, Tia	Substitute Instructor
● McLaughlin, Bill	Automotive Technician
● McMannamy, Faith	Pharmacy Tech Instructor
● Mellor, Jared	Machine Apprenticeship
● Menefee, Marvin	Welding Instructor
● Moodie, John	Public Safety
● Moss, Sandra	Substitute Instructor
● Myers, Brian	Welding Instructor
● Pariso, Heather	Floral Instructor
● Phillips, Gary	Apprenticeship Instructor
● Platt, Angelene	Cake Decorating Instructor
● Ramey, Brenda	Zumba Instructor
● Reardon, Adam	Public Safety Instructor
● Ridgway, Matthew	Culinary Instructor
● Roberts, Chad	Guitar Instructor
● Scranton, Earl	Substitute Instructor
● Sedares, Chris	Welding Instructor
● Skinner, Joe	OPOTA Instructor
● Smith, Fred	OPOTA Instructor
● Smith, Jennifer	Computer Instructor
● Snay, Jerry	OPOTA Instructor

- Snyder III, Robert (Bert) Public Safety Instructor
- Stead, Taonie Computer Instructor
- Stead, Taonie Income Tax Instructor
- Stein-Wells, Heather Public Safety Instructor
- Summers, Christopher Public Safety Instructor
- Swaldo, Dale Substitute Instructor
- Swaldo, Scott Apprenticeship Instructor
- Thomas, Edward Industrial Electricity
- Thompson, Terry Plumbing Instructor
- Tucke, Wesley Public Safety Instructor
- Turley, Eric Machine Instructor
- Urban, Jeffrey OPOTA Instructor
- VanCamp, Chuck OPOTA Instructor
- Wagner, Carol Nurse Aide Instructor
- Waltman, Steve Public Safety Instructor
- Weisenstine, Neal Machining Instructor
- Wells, Richard OPOTA Instructor
- Welsch, Sandra Substitute Instructor
- Weygandt, Kyle OPOTA/OSHA Instructor
- Wherley, Betty Substitute Instructor
- Williams, Patrick OPOTA Instructor
- Winstel, Lance Public Safety Instructor
- Wirt, Ray Beekeeping Instructor

8. ***Approve 2016-2017 Classroom Consultants :***

- Lori Bassett Communicable Disease Instructor
- Heather Gribble CPR/First Aid Instructor for Early Childhood Development

9. ***Approve 2016-2017 Maintenance Substitutes:***

- Ted Bear
- Joleen Crile
- Bill Meeks
- Logan Miller; pending FBI/BCI records.

10. ***Resignation of Adult Education Employment***

- Sharon Stocker, ABLE/GED/ESOL Instructor; effective July 13, 2016.

b. **Miscellaneous:**

1. ***2016-2017 Cafeteria Lunch Fees***

		<u>2016-2017</u>	<u>2015-2016</u>
a.	Student Breakfast Price	\$2.20	\$2.10
b.	Adult Lunch Price	\$3.60	\$3.50
c.	Student Lunch Price	\$3.10	\$3.00
d.	Student Milk Price	\$0.45	\$0.45

2. ***Approve Textbook/Online/Classroom Resources***
  - Printreading for Welders  
Author(s): Proctor, Thomas E.; Gosse, Jonathan F.  
Publisher: ATP  
Print ISBN: 9780826930712  
eText ISBN: 0826930514
  - Printreading for Welders Instructor's Resource Guide 5th Edition  
ISBN: 978-0-8269-3073-6
3. ***Approve Strategic Plan (Exhibit #3)***

Ayes: Bowdish, Frantz, Miller, Hostetler, Longacher, Marshall, Picchetti, Pozderac, Tritt and Brode,

Nays: None

Abstain: None

Motion Carried: 10-0

**Mr. Polen, Director of Curriculum/Instruction and Adult Education updated the BOE on the following:**

- New Teacher Orientation
- Teacher In-Service

**Mr. Alsept, Superintendent updated the BOE on the following:**

- Update on facilities
- T.C. Dale Lauren Foland Manufacturing Camp
- Site open house 8/10/16

**ADJOURNMENT:**

Mr. Marshall moved and Mr. Pozderac seconded to adjourn the meeting at 8:15 p.m.

Ayes: Bowdish, Frantz, Miller, Hostetler, Longacher, Marshall, Picchetti, Pozderac, Tritt and Brode,

Nays: None

Abstain: None

Motion Carried: 10-0

Cheryl Pritts

Cheryl Pritts, Treasurer



Steven Brode, Vice - President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY, AUGUST 16, 2016 AT 7:00 P.M., IN THE BUCKEYE CAREER CENTER CAFETERIA.