

RECORD OF PROCEEDINGS

Minutes of: **BUCKEYE CAREER CENTER**

Regular Meeting

Held: Tuesday 7:15 p.m.

January 19, 2016

THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, JANUARY 19, 2016 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: LEE BOWDISH, STEVEN BRODE, DAVID FRANTZ, ELI HOCHSTETLER, CYNDY HOST, WES HOSTETLER, RANDY LONGACHER, DICK MARSHALL, FRANCIS PICCHETTI, MICHAEL POZDERAC AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT – SUPERINTENDENT, CHERYL PRITTS – TREASURER, FRANK POLEN – DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, JAY DAVIS – H.S. PRINCIPAL, JULIE BRINKMAN – ASST. PRINCIPAL, TRENT EDIE – ASST. PRINCIPAL AND ALAN FURNER – ASST. PRINCIPAL

Mrs. Host led in the Pledge of Allegiance

APPROVAL OF AGENDA:

Mr. Picchetti moved and Mr. Bowdish seconded to include the addendum and lease agreement as requested by Mr. Alsept.

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti, Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

INTRODUCTION GUESTS/RECOGNITION

Bob Alsept, Superintendent

- ***Celebrate School Boards***
 - January is School Board Recognition Month

Jay Davis, High School Principal

- ***Student of the Month***

Kayli Butler is a senior in our Cosmetology Program and has been selected as the January Student of the Month. Kayli's home school is Indian Valley.

Frank Polen, Director of Curriculum, Instruction & Adult Education

- ***Student of the Month***

Harry Johnson a student in our Adult Education HVAC-R Program has been selected as the January Adult Education Student of the Month.

Trent Edie, Assistant Principal

- ***NATEF Brakes Certification***

Alex Mizer, Auto Technology Junior

Tusky Valley High School

MINUTES OF PRIOR MEETING:

Mr. Tritt moved and Mr. Brode seconded the approval of the December 15, 2015 minutes as presented.

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti, Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

TREASURERS RECOMMENDATIONS:

Mr. Longacher moved and Mr. Bowdish seconded the following Treasurer recommendations:

- Approve the financial reports and bank reconciliation sent via email, for the month of December, 2015.
- Approve payment of bills and purchase orders as listed – December, 2015.

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti, Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

SUPERINTENDENT RECOMMENDATIONS:

Mr. Brode moved and Mr. Marshall seconded a motion to approve the following Superintendent recommendations:

Personnel:

1. *Extended Service*

- William Alexander 1 Day Reading Festival
- Sharon Burdette 1 Day BCC Valentine's Event
- Debbie Ganyard 1 Day FCCLA Regional Competition
- Melissa Long 1 Day FCCLA Regional Competition
- Mike Starlin 1 Day FCCLA Regional Competition
- Patsy Strimbu 1 Day BCC Valentine's Event
- Patsy Strimbu 1 Day SkillsUSA Regional Competition

- Rick Strimbu 1 Day SkillsUSA Regional Competition
- Bobi Thompson 1 Day FCCLA Regional Competition

Adult Education Hires

- Dennis Lee OPOTA Instructor
- Darwin Smith Volunteer

Contracts:

1. Adult Education & Stark State Agreement for OPOTA (Exhibit 1)
 - Workforce & Economic Development Training
2. Adult Education Medical Assisting Agreement for Dr. Edgar R. Delacruz's Office (Exhibit #2)
3. Adopting High School Curriculum Resources
 - Turfgrass Management: Principles of Turfgrass Selection and Management (HCS470 by David Gardner, Ohio State University)
4. Lease Agreement Hiland Satellite (Distributed Separately)
5. Stark State College Credit Plus Agreement (Exhibit #6)

Miscellaneous

1. ***Donations***
 - Legal paper, valued at \$250.00, was given to Buckeye Career Center from Aaron's in Dover, Ohio.
 - A new mattress was donated to our Intro to Nursing Program from K. McAbier.
 - A wheelchair was donated to our Intro to Nursing Program from Roy & Judy DeVault and Mark DeVault of Brewster, Ohio.
 - Donation of \$6,414.98 for the purchase of Dave Ramsey curriculum given by ProVia Door in Sugarcreek, Ohio.
2. ***Adopting Board Policies*** (Exhibit #3)
 - AFC-1 (Also GCN-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System) - ***Revision***
 - AFC-2 (Also GCN-2) Evaluation of Professional Staff (Administrators Both Professional and Support) - ***Revision***
 - GCN-1 (Also AFC-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System) - ***Revision***
 - GCN-2 (Also AFC-2) Evaluation of Professional Staff

- (Administrators Both Professional and Support) - **Revision**
- IGBE Remedial Instruction (Intervention Services) - **Revision**
- EEAC School Bus Safety Program - **Revision**
- EEACC (Also JFCC) Student Conduct on Transportation District Managed - **Revision**
- EEACC-R (Also JFCC-R) Student Conduct on Transportation District Managed - **Revision**
- EEACD Drug Testing for District Personnel Required to Hold a Commercial Driver's License - **Revision**
- EEAD Non-Routine Use of School Buses - **Revision**
- JFCC (Also EEACC) Student Conduct on Transportation District Managed - **Revision**
- JFCC-R (Also EEACC-R) Student Conduct on Transportation District Managed - **Revision**
- EEACCA Recording Devices on Transportation Vehicles - **New**

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti, Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

Mr. Polen, Director of Curriculum/Instruction and Adult Education updated the BOE on the following:

- Reported on updates to Course of Study and syllabus work. He has meetings scheduled with each of the departments and their supervisors to discuss, what we teach, when we teach it, what assessment(s) is the curriculum aligned to, and how we will use the data to make instructional changes and student gains.
- He also reported that 10 representatives from BCC will be attending a PLC 2 day training Feb. 8-9, 2016 which will be a part of our alignment process.

Mr. Alsept, Superintendent updated the BOE on the following:

- **2016-2017 Tentative High School Calendar** - Public Hearing (Exhibit #4)
- **Goshen Township/Bouhachem Petroleum LLC** - Resolution declaring public infrastructure improvements. (Exhibit #5)

EXECUTIVE SESSION:

Mr. Pozderac moved and Mr. Bowdish seconded a motion to move into executive session to discuss personnel issues at 7:39 p.m.

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti,
Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

PRESIDENT HOST RECONVENED THE MEETING AT 8:07 p.m.

ADJOURNMENT:

Mr. Pozderac moved and Mr. Bowdish seconded to adjourn the meeting at 8:08 p.m.

Ayes: Bowdish, Brode, Frantz, Hochstetler, Host, Hostetler, Longacher, Marshall, Picchetti,
Pozderac and Tritt

Nays: None

Abstain: None

Motion Carried: 11-0

Cheryl Pritts

Cheryl Pritts, Treasurer

Cyndy Host, President

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY, FEBRUARY 16, 2016 AT 7:00 P.M., IN THE BUCKEYE CAREER CENTER CAFETERIA.