

The Buckeye Career Center Board of Education held its regular meeting at 6:00 p.m. on Tuesday, June 17, 2014 at 540 Coral Drive NE, New Philadelphia, OH. Roll call was as follows:

\*\*Lee Bowdish

Steve Brode

Dave Frantz

E. Hochstetler

Cyndy Host

W. Hostetler

\*Randy Longacher

\*\*Dick Marshall

Scott Tritt

\*Led the Pledge of Allegiance

\*\*Arrived at 6:01 p.m.

### **RECESS FOR THE 2014 HOUSE PROJECT AUCTION**

The Board recessed for the 2014 house project auction at 540 Coral Drive NE, New Philadelphia. Steve Cronebaugh, with McInturf Realty, conducted the auction

### **EXECUTIVE SESSION FOR THE SALE OF PROPERTY**

At 6:15 p.m. W. Hostetler moved and E. Hochstetler seconded to move into executive session for the expressed purpose of discussing the sale of property at 540 Coral Drive NE, New Philadelphia.

The Board returned to regular session at 6:50 p.m.

### **RECESS – CONTINUE BOARD MEETING IN BOARD CONFERENCE ROOM**

The Board recessed again to continue the Board meeting at Buckeye Career Center, Ken Kohl Room.

### **NEXT SCHEDULED MEETING**

The next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, Tuesday, July 15, 2014 at 7:00 p.m. in the Board Office Conference Room.

### **ADMINISTRATION REPORTS**

Kathy Greenwich, Assistant Superintendent, shared with the Board a flyer from Adult Education. The flyer was sent out advertising their full-time programs. Mr. Frantz thanked Trent Edie, Assistant Principal for the fine job that he and the other educators did at the house project. Mr. Brode said that the Building Committee would like to have Mr. McInturf look at the plans for the next house project. Jay Davis, Principal, introduced Victoria Moore. She is being hired as the new math teacher. She is a New Philadelphia and Kent State graduate. She told the Board that she is excited to be at Buckeye. Mr. Davis also reported that he and the Assistant Principals have had meetings with Chevron and officials at the Marathon Refinery. He also reported that a Career Based Intervention position has been posted. The position will be at Buckeye, and there will be no additional cost to the District. He also told the Board that we are currently in the process of transitioning to courses. There will be thirteen programs transitioning next year. In order to meet the new career tech report card requirements, the work placement program for students will have to change. Most students will not be able to go on work placement until the second semester of their senior year. There will be alternative arrangements for students that are doing internships prior to this time. Those arrangements will be addressed in the student handbook that will be included in the July agenda for the Board's approval.

**COMMUNICATION/CORRESPONDENCE**

Kathy Greenwich, Assistant Superintendent, shared with the Board three thank you notes. Buckeye had sponsored the Gnadenhutten Boy Scouts for a project. Lin Sidel, a satellite teacher from Garaway, thanked the Board for the opportunity to teach for one year. The third card was from the Berlin Business program. This card was made by a former student of the program. Her company is Abby Art, and she is designing and selling her cards.

**DECLINE THE AUCTION BID**

W. Hostetler moved and Bowdish seconded to decline the highest auction bid of \$152,000 for the purchase of Buckeye’s 2014 house known as 540 Corral Drive, NE, New Philadelphia, Ohio 44663. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

**MINUTES OF PRIOR BOARD OF EDUCATION MEETINGS**

Brode moved and Marshall seconded to approve the minutes of the May 20, 2014 regular board meeting and minutes of May 13, 2014 & May 15, 2014 Special Meetings of the Buckeye Career Center Board of Education. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

**TREASURER CONSENT RECOMMENDATIONS**

**Financial**

Approve the financial reports and bank reconciliation sent via email, for the month of May, 2014.

Approve the transferring of the following from the general fund:

\$20,000.00	006	Lunchroom Fund
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Approve the advancing and repaying the advances from the general fund (001). Also, grant permission to make minor adjustments for unexpected advances during the remainder of June, if necessary, and to present those changes in the July Board meeting for approval.

\$120,000.00	011	Customer Service	House Project
\$ 25,054.19	501	ABLE	Grant Funds
<u>\$ 52,923.92</u>	524	Carl Perkins	Grant Funds
\$197,978.11			

Adopt the temporary appropriations for the 2014-2015 school year as indicated on the enclosure.

Approve the following modifications for the 2013-2014 certificates of estimated resources as is necessary through this date, June 17, 2014. Also, grant permission to make minor adjustments for unexpected expenditures during the remainder of June, if necessary, and to present those changes at the July Board of Education meeting for approval:

<u>Fund</u>		<u>Revenue</u> <u>Increase/Decrease</u>	
004	Building Fund	-\$ 80,000.00	Decrease in Anticipated Revenue
006	Cafeteria	-\$ 29,500.00	Decrease in Anticipated Revenue
007	Scholarship	+\$ 3,000.00	VFW Scholarship
008	Henney Scholarship	-\$ 50.00	Decrease in Interest Income
009	Uniform School Supply	-\$ 5,000.00	Decrease in Anticipated Revenue
012	Adult Education	+\$170,000.00	Additional Revenue
024	Self-Insurance Fund	-\$250,000.00	Lower Than Anticipated Insurance Rates
200	Student Activity	<u>-\$ 7,000.00</u>	Decrease in Anticipated Revenue
	Total	-\$198,550.00	

### **Payment of Bills**

Approve payment of bills and purchase orders as listed – May, 2014.

Frantz moved and Brode seconded to approve the Treasurer Consent Agenda Recommendations. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

## **SUPERINTENDENT CONSENT RECOMMENDATIONS**

### **Personnel**

Approve the adult education instructors listed for the 2014-2015 school year; pending proper BCI/FBI clearance and licensure.

#### **ADULT EDUCATION**

- Dan Alteri                      OPOTA Instructor
- John Barr                        HRD Consultant
- Sandra Bodnar                 Medical Careers Coordinator
- Billy Bollier, Jr.                SafeLand/OSHA/Public Safety Instructor
- Zac Campbell                  Public Safety Instructor
- Barb Chew                        Financial Aid Assistant
- Russell Cominsky              Public Safety Instructor

- Allen Daugherty      Public Safety Fire Coordinator
- Suzette Dinger      Test Proctor
- Dana Ely      Public Safety Instructor
- Jay Fisher      Public Safety EMS Coordinator/Instructor
- Tom Hackenbracht      SafeLand USA Instructor
- Samuel Ivkovich      Public Safety Instructor
- Tom Locker      Forklift Instructor
- David McConnell      Public Safety Instructor
- Robert McGarry      Public Safety Instructor
- Joseph Minocchi      Public Safety Instructor
- Jennifer Mulvaney      Test Proctor
- John Oliver      SafeLand USA Instructor
- Cheryl Ramos      Transition Coordinator/Counselor
- Fred Smith      OPOTA Coordinator/OPOTA Instructor
- Dale Swaldo      SafeLand USA Instructor
- Vickie Swaldo      Adult Education Secretary
- Dan Varner      SafeLand USA Instructor
- David Wells      Public Safety Instructor
- James Westfall      Public Safety Instructor
- Steven Wright      Public Safety Instructor

**ABLE/GED**

- Brenda Abel      GED/ABLE Instructor
- Kristen Fluharty      GED/ABLE Instructor
- Debbie Immel      GED/ABLE Assistant to the Coordinator
- Kara Jarvis      GED/ABLE Instructor
- James Miller      GED/ABLE Instructor
- Amber Roberts      GED/ABLE Instructor
- Sharon Stocker      GED/ABLE Instructor
- Lisa Swigert      GED/ABLE Instructor
- Erin Wheeler      GED/ABLE Coordinator

Accept the resignation of Shelia Schworm as the Adult Education Dental Assisting Instructor; effective June 30, 2014.

Approve the high school substitute instructors listed for the 2014-2015 school year; pending proper BCI/FBI clearances and licensure.

Stephen Albery	Anna Massey
Berlina Artzer-Gordon	Natasha McGraw
Brittany Baker	Ann E. Miller
Stacey Baker	Brian Myers
David Bear	Ardath Nigro
Carolyn Behrendt	Scott O'Meara
Mark Behrendt	Beth Peterson
Trevor Buehler	Rodney Phillips
Rhonda Byers	John Pierson

Melinda Caldwell	Mike Price
Brian Celce	Kevin Roth
Dallas Charton	Keith Rowlands
Roy Cherry	Gail Rubert
Sam Childers	Lori Schreiner
Gerry Clendening	Scott Slauson, Jr.
Barbara Davis	Michael Spies
Christian Delane	Coleen Springstead
Dale Denham	Randall Stevens
Lois Donehue	Kim Stull
Richard Farrell	Pete Sweitzer
Dorothy Furbay	Michael Travis
Eileen Furniss	Doug Wagner
Macie Galigher	Lisa Watson Davis
Renee Gordon-Waite	Margery Wherley
Ean Green	Traci Wilkinson
Mike Griffin	Joan Wolf
Jeff Gyurko	Mark Wolff
Tom Hackenbracht	Harry Wood
Edward Henry	Joanna Yoder
Nevin Hostetler	
Nate Johnson	
Linda Jordan	
April King	
Georginna Kline	
Kathy Kosmides	
Alison Laughlin	
Tracey Lehr	
Krista Manfull	

Approve maternity leave for Aimee Brown, English Teacher; effective August 18, 2014 returning September 28, 2014.

Approve maternity leave for Megan Kreinbihl, Intervention Specialist; effective August 14, 2014 through September 8, 2014.

Approve the revised 2014-2015 high school calendar.

Approve the Local Professional Development Committee for the 2014-2015 school year and payment as per the negotiated contract as follows:

- Julie Brinkman
- Kathy Greenwich
- Bob Alsept
- Dave Imer
- Evelyn Moody
- Robert LaFollette

Employ Victoria Moore as a Math teacher; effective for the 2014-2015 school year on a one year limited contract; Class 1; Step 0; pending proper BCI/FBI clearances and licensure.

### **Contractual Agreements**

Approve the agreement between Buckeye Career Center and Carroll Healthcare Center, Inc. to provide in-nursing home training and clinical site for the Adult Education 2013-2014 school year.

Approve the Ohio Policy Service (OPS) Client Web Conversion between the Ohio School Boards Association (OSBA) and Buckeye Joint Vocational School District.

### **Miscellaneous**

Accept the donation of IV starter kits and miscellaneous IV items for Adult Education Medical Programs from Omnicare Pharmacy/Marlowes NCS of Dover, Ohio.

Accept the donation of scales, 2 auto blood pressure monitors, syringes, and sharp containers for the Adult Education Medical and EMT Programs from Tuscarawas Clinic for the Working Uninsured.

Accept the donation of a 1998 Freightliner FLD 120 Truck, rear ends and Isx engine for the Commercial Truck Program from the Berner Trucking, Inc., Dover, Ohio.

Accept the donation of miscellaneous truck parts for the Commercial Truck Program from Young Truck Sales, Canton, Ohio.

Accept the donation of a 2000 Stratus vehicle for the Auto Collision Program from Matt & Lisa Smith, Dover, Ohio.

Accept the donation of a 2000 Saturn vehicle for the Auto Collision Program from Andy & Trisha Gray, Dover, Ohio.

W. Hostetler moved and Bowdish seconded to approve the Superintendent Consent Agenda Recommendations. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

## **EXTENDED SERVICE 2013-2014 SCHOOL YEAR**

Brode moved and host seconded to approve the following staff for extended service for the 2013-2014 school year:

- William Alexander 2 days

Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

## **EXTENDED SERVICE 2014-2015 SCHOOL YEAR**

Frantz moved and Brode seconded to table until July, 2014 the following staff for extended service for the 2014-2015 school year up to the number of days listed:

- Nancy Alam 15 days
- Krista Albright 40 days
- Steve Bender 20 days
- Tina Bernardi 20 days
- Todd Bonvechio 10 days
- Jeremy Burdick 7 days
- Johnny Davis 3 days
- Laura Deehr 36 days
- Adam Hall 20 days
- Jennifer Hindman 20 days
- Ryan Irwin 10 days
- Gayle Mann 10 days
- Tia McCoury 10 days
- Tim Northrop 10 days
- John Oliver 20 days
- Tim Sheehy 1 day
- Amy Stauffer-McNutt 2 days
- Terry Thompson 5 days
- Chadd Wallick 10 days
- Kay Wise 20 days

Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

## **SALARY INCREASE FOR NONBARGAINING UNIT MEMBERS**

Bowdish moved and Tritt seconded to approve the revised salary schedule for the superintendent's secretary, account clerk, assistant treasurer and cafeteria director effective July 1, 2014 through June 30, 2017. Salary increases of 3.0% for the 2014-2015 school year; 3.0% for the 2015-2016 school year; and 3.0% for the 2016-2017 school year. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

**SALARY INCREASE FOR ADMINISTRATORS ON ADMINISTRATIVE SALARY SCHEDULE**

Brode moved and Marshall seconded to approve the revised salary schedule for the Administration, effective, July 1, 2014 through June 30, 2017. Salary increases of 3.0% for the 2014-2015 school year; 3.0% for the 2015-2016 school year; and 3.0% for the 2016-2017 school year. Roll call was as follows: Bowdish, yes; Brode, yes; Frantz, yes; E. Hochstetler, yes; Host, yes; W. Hostetler, yes; Longacher, yes; Marshall, yes; and Tritt, yes. Motion carried.

**SUPERINTENDENT'S REPORT**

Kathy Greenich, Assistant Superintendent, Mr. Bond's representative at the meeting, told the Board that she had attended the Tolloty Building dedication. She said that the building is very nice. They are having an open house for the public on June 17.

**EXECUTIVE SESSION TO CONSIDER THE COMPENSATION OF A PUBLIC EMPLOYEE**

At 7:58 p.m. Host moved and Bowdish seconded to move into executive session to consider the compensation of a public employee or official. All answered yes to roll call; motion carried.

The Board returned to regular session at 8:27 p.m.

**ADJOURN**

Host moved and Marshall seconded to adjourn until the next regularly scheduled meeting of the Buckeye Career Center Board of Education at 7:00 p.m. on July 15, 2014. All answered yes to roll call; motion carried.

\_\_\_\_\_ Pres. \_\_\_\_\_ Treas.