

The Buckeye Career Center Board of Education held its regular meeting at 7:05 p.m. on Tuesday, November 19, 2013 in the Ken Kohl Room. The following members were present:

Steve Brode	Eli Hochstetler	Randy Longacher
Mark Farnsworth	*Wes Hostetler	Dick Marshall
Dave Frantz	Susan Kaschak	Rose Seck
Bill Grandison		

\*Led the Pledge of Allegiance

### **NEXT SCHEDULED MEETING**

The next regularly scheduled meeting of the Buckeye Career Center Board of Education will be held, December 17, 2013 at 7:00 p.m. in the Board Office Conference Room. The Board decided to hold the January organizational and regular meeting on January 14, 2014 at 7:30 p.m.

### **STUDENT OF THE MONTH**

Hallie Miller is the daughter of Melissa Ickes of Dover. Hallie has been named the Buckeye Career Center's November Student of the Month. She is a senior in the Pharmacy Technician program and is a member of the Leadership Council at Buckeye. Hallie's home school is Tuscarawas Valley. She is employed at Park Village Nursing Center as a STNA. She plans on attending college in the health care field when she graduates.

### **ADMINISTRATION REPORTS**

Kathy Greenwich, Assistant Superintendent, told the Board about the spirit week that was recently held. She said that the students and staff had a great time. November 19 and 20 were Career Exploration Days for students. Sophomores from the member districts visited Buckeye during those days. Also the students were able to talk to several college representatives and military personnel. While at Buckeye they were able to explore several careers. Open House for all area Freshman, Sophomores and Juniors, not currently attending Buckeye will be November 21 from 5:30 p.m. to 7:00 p.m.

### **EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF PERSONNEL**

At 7:19 p.m. Kaschak moved and Brode seconded to consider the employment of public employee of official. All answered yes to roll call; motion carried.

The Board returned to regular session at 8:12 p.m.

### **COMMUNICATION/CORRESPONDENCE**

Mr. Bond, Superintendent, presented a thank you note for hosting the Vietnam Traveling Wall. He also had received a letter from the Quaker Foundation thanking Johnny Davis and the landscaping class for the work that they had done at the Quaker Dome.

### **MINUTES OF PRIOR BOARD OF EDUCATION MEETING**

Farnsworth moved and Marshall seconded to approve the minutes of the October, 2013 regular board meeting of the Buckeye Career Center Board of Education. Roll call was as follows: Brode, abstained; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Longacher, abstained; Marshall, yes; and Seck yes. Motion carried.

## **TREASURER CONSENT RECOMMENDATIONS**

### **Financial**

Approve the financial reports and bank reconciliation sent via email, for the month of October, 2013.

### **Payment of Bills**

Approve payment of bills and purchase orders as listed – October, 2013.

Brode moved and Seck seconded to approve the Treasurer Consent Agenda recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hostetler, yes; W. Hostetler, yes; Kaschak, yes; Longacher, yes; Marshall, yes; and Seck yes. Motion carried.

## **SUPERINTENDENT CONSENT RECOMMENDATIONS**

### **Personnel**

Employ Adam Hall as “Mentor” for the 2013-2014 school year; as per the negotiated agreement:

#### **Resident Educator Year 3:**

<b>New Teacher</b>	<b>Subject</b>
Amy Stauffer-McNutt	Business Academy/Berlin-East Holmes
Megan Kreinbihl	Intervention Specialist

Employ Lenore Cardani as Part Time Cafeteria (5 hours), cook, step 0; effective November 20, 2013 on a one year limited contract, pending proper BCI/FBI clearances and licensure.

Approve Kara Bowersock as cafeteria substitute for the 2013-2014 school year; pending proper BCI/FBI clearance and licensure.

Approve Steven Hoagland as an Adult Education substitute instructor for the 2013-2014 school year; pending proper BCI/FBI clearance and licensure.

Accept the retirement resignation of Lynda Greco as the High School Secretary effective January 1, 2014.

Approve the high school substitute instructors listed for the remainder of the 2013-2014 school year; pending proper BCI/FBI clearance and licensure as follows:

- Carolyn Behrendt
- Anna Massey
- Kevin Roth

Approve the request of a 12 week maternity leave for Jennifer Hindman, Guidance Counselor; effective approximately November 18, 2013 through February 10, 2014.

Approve Rick Strimbu and Gayle Mann as the SkillsUSA advisors for the 2013-2014 school year; effective October 18, 2013.

Approve Sue Farnsworth as a SkillsUSA chaperone; effective for the 2013-2014 school year.

## **Contractual Agreements**

Approve a service contract between East Central Educational Service Center/New Philadelphia, Ohio and Buckeye Career Center for the 2013-2014 school year in the amount of \$100,604.32. These services include the following:

- ISS/Behavior Management Specialist
- Attendance Services
- Data & Leadership Series
- Alternative School (Excess costs only based upon district participation)

## **Miscellaneous**

Accept the donation of iPad, valued at \$500, from Jennifer Spies to the Marketing Department.

Accept the donation of supplies for Adult Education Medical Programs from Omnicare Pharmacy in Dover.

Accept the donation of a glass/plastic cutting easel from Charles Bridgewood of Dover.

Kaschak moved and Farnsworth seconded to approve the Superintendent Consent Agenda Recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Longacher, yes; Marshall, yes; and Seck yes. Motion carried.

## **MEMORANDUM OF UNDERSTANDING INDUSTRIAL ELECTRICITY POSITION**

Approve the Memorandum of Understanding between the Buckeye Joint Vocational School District and the Buckeye Education Association to suspend the current Negotiated Agreement (July 1, 2013 – June 30, 2014) for Article 20 for the one time situation.

Mr. Frantz said that he felt Mr. Septer was very qualified for the Maintenance Class III position, but was concerned about removing a teacher in the middle of the school year. He also has a concern about increasing the maintenance staff at this time. Wes Hostetler said that Mr. Frantz's opinion was noted, but he feels that the Superintendent has the school's best interest in mind with this recommendation. At this time, no one knows when the change will occur. Approving the memorandum of understanding will allow the process to begin. Mr. Brode said that he is also concerned about removing a teacher, but will support the Superintendent's recommendation.

Frantz moved and Marshall seconded to approve the Superintendent Consent Agenda Recommendations. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, no; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Longacher, yes; Marshall, yes; and Seck yes. Motion carried.

## **OTHER BUSINESS**

Mrs. Kaschak, Board Vice President, offered to resign her position as Vice President since she will not be able to continue on the Buckeye Board. She felt that it would make it easier to transition someone else to the Presidency next year. The Board felt that this was not necessary, and that she should still maintain her position as Vice President.

## **SUPERINTENDENT'S REPORT**

Mr. Bond, Superintendent, distributed questionnaires that had been prepared for Garaway by Pepple and Waggoner for the new Board member requirements. He said that the other districts could use the same questions, and then have them reviewed by their attorneys to see if the individual meets the qualifications. Mr. Frantz asked if Mr. Bond was giving the local Superintendents guidance on the process of appointing new members to Buckeye's Board. Mr. Bond said that most of the local Boards have a strong understanding of the requirements. Mr.

Bond also told the Board that an abatement has been issued for 31, Inc. in Newcomerstown. They have asked for a 50% abatement. Mr. Bond also distributed a copy of a proposed policy for the use of school owned property. The Board asked that he review the policy and present some of the changes that were discussed at the next meeting.

**OTHER BUSINESS - SUPERINTENDENT COMPENSATION**

Kaschak moved and Brode seconded to approve a 2.5% salary increase for the Superintendent, effective August 1, 2013. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, yes; Longacher, yes; Marshall, yes; and Seck yes. Motion carried.

**OTHER BUSINESS – TREASURER CONTRACT**

Brode moved and Seck seconded to award a three year contract to Carla Cooper, Treasurer, effective August 1, 2014 through July 31, 2017. Roll call was as follows: Brode, yes; Farnsworth, yes; Frantz, yes; Grandison, yes; E. Hochstetler, yes; W. Hostetler, yes; Kaschak, abstained; Longacher, yes; Marshall, yes; and Seck yes. Motion carried.

**ADJOURN**

Farnsworth moved and Longacher seconded to adjourn until the next regularly scheduled meeting of the Buckeye Board of Education on December 17, 2013 at 7:00 p.m. in the Ken Kohl room. All answered yes to roll call; motion carried.

\_\_\_\_\_ Pres. \_\_\_\_\_ Treas.